

July 17, 2017

Minutes of the **Planning and Zoning meeting with Public Hearing** conducted on July 5, 2017 in the courthouse, Florence County, WI.

Chairperson Bomberg called the meeting to order at 6.00 P.M. and took roll call.

Members present: Supervisors' Jeanette Bomberg, Sherry Johnson, Mark Wenzel, Larry Neuens

Members excused: Gary Steber

Others present: Rick VanGoethem, David Lovato, Kathy Lovato, Anthony Kowalkowski, Brent DallaGrana, Tim Beilfuss, Alice Lampereur, Rich Wolosyn, Trish Kelly

Chairperson Bomberg asked for a motion to approve the agenda, **motion by Supervisor Johnson to approve the agenda, second by Supervisor Wenzel, vote four (4) ayes, zero (0) nays, motion carried.**

Chairperson Bomberg asked for a motion on the minutes of the meeting conducted on June 7, 2017. **Motion by Supervisor Neuens to approve the minutes of the meeting conducted on June 7, 2017, second by Supervisor Johnson, vote four (4) ayes, zero (0) nays, motion carried.**

There were no persons wishing to address the committee on other zoning related concerns.

The current bills were reviewed as presented and recommended to the Audit and Budget Committee for approval. **Motion by Supervisor Johnson to approve the bills and recommend to Audit and Budget for approval, second by Supervisor Neuens, vote four (4) ayes, zero (0) nays, motion carried.**

Chairperson Bomberg announced **Public Hearing CUP-20170006**, request a Conditional Use Permit under Chapter 10, Subchapter 2, Florence County Shoreland Wetland Zoning Ordinance, Section 9.2, for filling and grading within 300 feet landward of the Ordinary High Water Mark of navigable water on slopes of more than 20 percent, with surface drainage toward the water. Silt fence will be installed and the disturbed areas will be seeded and covered with mulch. Part of Government Lot 10 & 13, AKA Parcel 30 of Fay Lake Forest, Section 09, Township 39 North, Range 15 East, Town of Long Lake, Florence County, WI. Property is located on Gordon Jackson Lane. Request submitted by Alice Lampereur.

There was no written or oral correspondence. The applicant and contractor were present. The site was reviewed with the contractor. The contractor explained with regard to the wing walls, they will grade the slope down to a point where there is an 8-10 feet wide opening toward the lake. The site will be seeded and mulched and three layers of silt fence will be installed. Wolosyn recommends approval per the plan submitted. **Motion by Supervisor Neuens to approve CUP-20170006 for filling and grading within 300 feet of the shoreland per the plan submitted, second by Supervisor Johnson, vote four (4) ayes, zero (0) nays, motion carried.**

Chairperson Bomberg announced **Public Hearing CUP-20170007**, request a Conditional Use Permit under Chapter 10, Subchapter 2, Florence County Shoreland Wetland Zoning Ordinance, Section 9.2, for filling and grading approximately 900 sq. ft. within 300 feet landward of the Ordinary High Water Mark of navigable water on slopes of more than 20 percent, with surface drainage toward the water. Silt fence will be installed and the disturbed areas will be seeded and covered with mulch. Lot 24, Block 2 of Plat of Aurora, Section 11, Township 38 North, Range 19 East, Town of Aurora, Florence County, WI. Property address is W684 CTH N. Request submitted by David Lovato.

There was correspondence by telephone and that person was present. The applicants and their contractor were also present. The contractor explained there will be a walk out basement approximately 14 feet wide at the building and going toward the water it will be sloped down close to the existing landscape. The owners would like to put a retaining wall on the west side and possibly a tiered retaining wall on the east side with steps, all of which is outside of the 75 foot setback to the ordinary high water mark. Tony Kowalkowski stated he lives on the river and is in full support to the project to improve property values on the river, he had placed the call to the zoning office previously. Wolosyn would recommend approval. **Motion by Supervisor Johnson to approve CUP-20170007 to fill and grade within 300 feet of the shoreland per the plan, second by Supervisor Wenzel, vote four (4) ayes, zero (0) nays, motion carried.**

Chairperson Bomberg announced **Public Hearing CUP-20170008**, request a Conditional Use Permit under Chapter 10, Subchapter 2, Florence County Shoreland Wetland Zoning Ordinance, Section 9.2, for filling and grading within 300 feet landward of the Ordinary High Water Mark of navigable water on slopes of more than 20 percent, with surface drainage toward the water. Silt fence will be installed and the disturbed areas will be seeded and covered with mulch. Lot 6 of Elmer Bourdeau Plat of Keyes Lake, Section 31, Township 40 North, Range 18 East, Town of Commonwealth, Florence County, WI. Property address is 5225 Keyes Lake Lane. Request submitted by Brent DallaGrana.

There was no written or oral correspondence. The applicant stated the property is 12 feet above the lake level and drops down, he plans to build a home in the next few years, pending sale of current home. He also asked for an average setback of 65 feet to the ordinary high water mark, in order to have a walkout basement and construct the retaining walls for the home. Wolosyn explained, if the construction is prolonged for a period of time, the applicant will need to honor what is granted here tonight. He is asking for an extended period of time on the expiration of this permit, should he not sell his home in a timely manner. According to the applicant, the extended period of time is two years. **Moved by Supervisor Johnson to approve CUP-20170008 per the plan and the applicant has two (2) years to start the project, second by Supervisor Wenzel, vote four (4) ayes, zero (0) nays, motion carried.**

**Discussion/action regarding County Policy for Unmanned Aircraft Vehicle (UAV).** Wolosyn gave an update on the policy and feels comfortable with the proposed language. He will hand the policy to the County Clerk to review with Corporation Counsel and forward to the Personnel Committee for approval. **Motion by Supervisor Johnson to forward the Unmanned Aircraft Vehicle (UAV) to County Clerk for review with Corporation Counsel and forward to Personnel Committee for approval, second by Supervisor Neuens, vote four (4) ayes, zero (0) nays, motion carried.**

**Discussion/action regarding scan document project in the Register of Deeds office.** This was tabled and will be reported on at the August 2, 2017 meeting.

**Committee reports.** Supervisor Neuens attended the last Bay Lake Regional Planning meeting and they talked about the GIS System Program and that there was help available to the towns and county for data collection. Wolosyn explained this in an App Collector, where you can be in the field with a droid phone or tablet, doing inventory or whatever you are working on, you end up with a data dictionary in your phone or tablet, the app will automatically send it to your office computer where it is stored in the cloud, anyone that has access can obtain the data from the cloud and use it. At the last All Hazard Mitigation meeting Wolosyn had asked Angela from Bay Lake Regional Plan Commission to give a presentation at the end of the meeting on the App Collector, however there was not enough interest present.

**Administrator reports.** Wolosyn gave an update on the jail project renovation in the zoning area for water testing. The committee felt that the project should go to the Building and Grounds committee for review and approval.

Wolosyn reported he was out with Kelly Crotty and Keith Patrick from the Department of Natural Resources on Friday June 30<sup>th</sup> and visited three properties, all of which were in violation.

**Future agenda items.** There are currently two public hearings scheduled for the August 2, 2017 meeting.

**Motion by Supervisor Johnson to adjourn, second by Supervisor Neuens, vote four (4) ayes, zero (0) nays, motion carried.**

Respectfully submitted,

**Rich Wolosyn**  
Zoning Administrator

RW/tk