

February 13, 2018

Minutes of the **Planning and Zoning/Land Information meeting** conducted on February 7, 2018 in the courthouse, Florence County, WI.

Chairperson Bomberg called the meeting to order at 6.00 P.M. and took roll call.

Members present: Supervisors' Gary Steber, Sherry Johnson and Jeanette Bomberg

Members absent: Larry Neuens and Mark Wenzel were excused

Others present: Scott Wolf, Rich Wolosyn, Trish Kelly

Chairperson Bomberg asked for a motion to approve the agenda, **motion by Supervisor Johnson to approve the agenda, second by Supervisor Steber, vote three (3) ayes, zero (0) nays, motion carried.**

Chairperson Bomberg asked for a motion on the minutes of the meeting conducted on January 3, 2018, the Special Interview committee meeting minutes from January 18, 2018, and the Land Information Council meeting minutes from January 26, 2018. **Motion by Supervisor Steber to approve the minutes of the meeting conducted on January 3, 2018, the Special Interview committee meeting minutes conducted on January 18, 2018 and the Land Information Council meeting minutes conducted on January 26, 2018, second by Supervisor Johnson, vote three (3) ayes, zero (0) nays, motion carried.**

There were no persons wishing to address the committee on other zoning related concerns.

The current bills were reviewed as presented and recommended to the Audit and Budget Committee for approval. **Motion by Supervisor Johnson to approve the bills and recommend to Audit and Budget for approval, second by Supervisor Steber, vote three (3) ayes, zero (0) nays, motion carried.**

**Under discussion/action regarding requested changes to the E911 address map.** Wolosyn reported it has been brought to his attention that there are areas on the address map that need to be changed for rescue squad coverage. New polygons can be created on the map to correct the matter, however he will need a marked up map with authority to do this. Chairperson Bomberg will contact Sheriff Jeff Rickaby to get the information to the zoning office for update.

**Discussion/action regarding Florence County Comprehensive, Shoreland and Wetland, Land Division, and Floodplain Zoning Ordinance update.** Wolosyn reported the proposed ordinance amendments should be ready for public hearing in April. The draft copies with the workups were received back from Bay-Lake Regional Planning Commission (BLRPC), where they reviewed them all to be sure the non-conformances and the cross references from one ordinance to another matched up. **The Farmland Preservation was placed in the Comprehensive Ordinance as a placeholder; however, this will be removed until there is a request for Farmland Preservation Zoning.** The Farmland Preservation Plan is in place.

***Under discussion/action regarding training and pilot certification of Florence County Unmanned Aerial System (UAS) Operations Project.*** Wolosyn reported the county insurance does not cover drones. He was directed to the AIG site. This will take more time to find insurance and get those individuals certified. The thermal camera has not been received as of yet. He informed the company to ship as soon as possible.

***Under discussion/action regarding report on the scan document project in the Register of Deeds office.*** The Register of Deeds office reported for the time period January 1, 2018 through January 31, 2018 there was 22 hours worked by one employee and 229 documents scanned and verified.

***Under administrator concerns.*** Wolosyn informed the committee that the Town Chairmans, Town Clerks, County Clerk, County Board Chairperson and Emergency Management will receive a letter from the DNR regarding floodplain mapping. This is a two year project. There are a lot of areas that will be included that we don't have now. Our floodplain maps from 1971 and 1973 are not that accurate. Some individuals are paying for flood insurance and don't really need it others should have flood insurance and do not. They will be using the LiDar that we produced a year ago and also the soil maps. The meeting will take place on March 7, 2018 and encouraged those that are notified to attend. The DNR and FEMA will do the work, however the County needs to be involved as they will be the adopting agency in the end.

Wolosyn talked about how to handle the Uniform Dwelling Code (UDC) permits during the time period prior to the new administrator getting his construction, inspection, and heating, ventilating and air conditioning license. The current UDC inspector, Greg Baas, had sent an e-mail stating he would be willing to set something up to come over and review and sign the permits during that time period.

**Motion by Supervisor Johnson to adjourn, second by Supervisor Steber, vote three (3) ayes, zero (0) nays, motion carried.**

Respectfully submitted,

**Rich Wolosyn**  
Zoning Administrator  
RW/tk