



# Florence County Library

400 Olive Avenue, Florence, Wisconsin 54121

Mailing Address: P.O. Box 440 Florence, WI 54121-0440

Florence County Library Board

April 11, 2024

4PM at the Florence County Library

1. Call to Order
2. Verification of the meeting notice
3. Roll Call
4. Approval of the agenda
5. Approval of the February minutes
6. Approval of the February/March bills
7. Old business: Discussion/Action
  - a. School Building Security / Grounds Update
  
8. New Business: Discussion/Action
  - a. MOU review and signatures
  - b. Summer programming
  
9. Librarian Comments
10. Friends Update – DeMuri
11. Board Prerogative
12. Adjourn

NOTICE OF POSSIBLE QUORUM: Please be advised that it is possible that a quorum of other Florence County Committees, may be in attendance. It is not intended for this meeting to include any other committee other than the Library Board specifically posted as such. Please be advised that there will not be any formal discussion or any official action taken of any pending or future matters pertaining to Florence County under the authority of any committee at this meeting other than the Library Board as posted on this agenda. Any Persons wishing to attend who require special accommodations because of a disability, should contact, Stephanie Weber at the Florence County Library, 715.528.3094, two days prior to the meeting so arrangements can be made. Next Library Board meeting will be held on **June 13** at 4PM

## Florence County Library Board

February 8, 2024

The Florence County Library Board was called to order by Board President Jason Neuens on Thursday, February 8 at 4 PM In the library meeting room.

- Verification of meeting notices were given by Stephanie Weber, librarian.
- Board members present were: Jason, Lisa Freeman, Jan Gehlhoff, Barb Chiamulera, Ed Kelley and Debra DeMuri. Mike Theis was excused.
- On motion by Jan, seconded by Ed to approve the agenda. Motion carried.
- On motion by Bard, seconded by Jan to approve the January minutes. Motion carried.
- On motion by Debra, seconded by Lisa to approve the January bills as presented. Motion carried.

### Old Business:

- Stephanie stated there were no concerns known from the school on building security/grounds concerns.
- On February 1 interviews were conducted by Stephanie and Debra for Limited Term Employees. Two individuals, Bryn Worple and Debra Lund, were selected. On motion by Jan, seconded by Barb recommending the hiring of these individuals, The names will be sent to the County Personnel Committee for approval. These individuals will allow for more flexibility when scheduling needed staff.

### New Business:

- Each year Stephanie is required to submit the Public Library Annual Report to the Wisconsin Department of Public Instruction. A copy of the report was given to members. On motion by Ed, seconded by Jan to approve the report and to submit DPI. Motion carried. Stephanie also presented a summary of the annual report for the County Board. Some information was graphed so as to quickly see statistic of the library. It was noted that 25% of our county population hold library cards and circulation for 2023 was up 5% having loaned 12,266 books plus other materials. Stephanie commented that she felt the library was finally back to normal following the pandemic.
- Signing of the Memorandum of Understanding between the school and county was placed on hold until the April meeting. The school requested information on insurance: general liability, property coverage and Workers Comp policy. The addition wording to the MOU would be given to Donna Trudell and Jeanette Bomberg who would send it to Co. Attorney to review. If approved, it would be sent to the School Board for their signature on March 11; then to the Library Board for final approval on April 11<sup>th</sup>. On motion by Ed, seconded by Barb to follow the steps to have the MOU signed. Motion carried.

Librarian Comments: Stephanie has lined up all 6 programs for the summer reading program. Other programs are in the line up for the coming months.

Friends: Debra reported that the Friends of the Library have discontinued the "Books on the Bus" program. Upon inspection of the buses, the State Patrol indicated a safety issue with the seat covers having numerous books in the pockets. The group would be doing their annual rummage sale fundraiser during the community sale June 1<sup>st</sup>.

Before the meeting closed, a thank you was given to Ed from the Board. Ed has served on the Library Board for 37 years, being one of the leaders in the organization of the County Library. He has been a strong advocate of the library and its importance to our county. A gift was given to him by the Board.

With no further business the meeting was adjourned until Thursday, April 11 at 4 PM in the library meeting room.

Debra DeMuri

Secretary