

## Florence County Library Board

June 13, 2019

The Florence County Library Board was called to order by Vice-Chairman Ed Kelley on June 13, 2019 at 4 PM in the library meeting room.

- Verification of notice of meeting was given.
- Members in attendance were: Ed, Nancy Miller, Jan Gehlhoff, Tom Jonet, Debbie DeMuri, Fran Modschieder, Stephanie Weber, librarian. Ben Niehaus was excused. Don Dumke, School Board president was in attendance.
- On motion by Jan, seconded by Fran to approve the April 25 minutes. Motion carried.
- On motion by Debbie, seconded by Fran to approve the April and May bills and send them to County Audit and Budget. Motion carried.

### Old Business:

- Tom Jonet gave an update on the parking area east of the main door. At this point only one bid has come in at between \$7,000-8,000. The School Board would like to have a comparison from several other firms. No decision has been made. The emergency door has been placed in the children's area. Some adjustments to the door will need to be made. Two concerns were brought up by Board members. (1.) Should there be some sort of alarm on the door so it will be known if someone including children exit the door and cannot get back in. (2.) The fire alarm is quite low and can be easily pulled by a youngster. Could a basket guard be placed over it? It was noted the fixing of the mural on the door looks very nice.
- A punch list of items to be looked at for repair will be given to Bill Witynski as requested by Tom. Several of the items were from the renovation of the library and needed to be done over the summer months.

### New Business:

- Following the School Board and Library Adhoc meeting on June 4, the Library Board was to work with Mr. Jerue, MS/HS principal for a solution to hours for the students and the public so they do not overlap. On motion by Jan, seconded by Nancy to approve the following hours:
  - Monday—closed
  - Tuesday—school 9-noon/public noon-5
  - Wednesday—public 9-5
  - Thursday—public 9-5
  - Friday—public 9-noon/ school noon-3:30

Saturday—9-noon

Sunday—closed

Motion carried. These hours will begin September 1. Hours will remain in effect throughout the year, no longer will there be different winter and summer hours.

- A Memorandum of Understanding will be developed between the School, County and Library Boards regarding items relating to our dual usage.
- Jan was unable to attend the Nicolet Federated Library System meeting in Algoma.

#### Librarian Comments:

- The library has received a grant from Nicolet in the amount of \$3,395. These funds will be used to purchase tables and chairs for the main room of the library.
- A donation of \$500 to the Friends was just received.
- Lettering for library hours will need to be replaced before fall. Concerns that it was on the inside of the glass between the new protective coating.  
(Following the meeting it was determined lettering was placed on the outside of the glass and possibly could be done by the FAB Lab.)
- Stephanie noted a metal piece of soffit over the entry way had come off. The piece was given to Bill Witynski.

#### Friends:

- The Friends just completed the 3<sup>rd</sup> year of Books On the Bus. Many new books are available for the fall. The Little Free Libraries are in use. NWTC has requested a larger container due to usage. That will be replaced over the summer. Many donations of books for both projects continue to be dropped off at the library or elementary school. Our participation in the community rummage sale netted about \$1,200 and will be used to support projects, collection development, and programming.

With no further business, the meeting was adjourned. The next Library Board meeting will be held on August 8<sup>th</sup> at 4 PM in the library meeting room.