

Florence County Library Board

February 13, 2020

The Florence County Library Board was called to order by School Board member Tom Jonet on February 13, 2020 at 4:08 in the library meeting room.

- Verification of the meeting notice was given by Stephanie Weber, librarian.
- Members in attendance were: Tom, Fran Modschieder, Jan Gehlhoff, Debbie DeMuri and Stephanie. Members excused were: Ben Niehaus, Ed Kelley and Nancy Miller.
- On motion by Debbie, seconded by Fran to approve the agenda as given. Motion carried.
- On motion by Jan, seconded by Fran to approve the January 9th minutes. Motion carried.
- On motion by Jan, seconded by Fran to approve the January bills and pass them on to the County Audit and Budget. Motion carried.

Old Business:

- The Board reviewed a letter from Ben regarding the punch list of items in need of repair in the library and entryway. Some repairs will need to wait until spring (door & soffit), others until the budget will allow (ceiling tile). The school will continue to be aware of needs.
- The Memorandum of Understanding between the Library and School Board was signed and is included with these minutes. Signing for the School Board was Tom Jonet, County Board-Fran Modschieder, and Library Board-Debbie DeMuri.

New Business:

- The Board review the Public Library Annual Report for the state. On motion by Jan, seconded by Fran to approve the report. Motion carried. Stephanie provided a summary of the annual report showing numbers and graphs outlining highlights of the 2019 year. Most noted was the 19% decline in circulation due to availability of access to the library following a school security situation. Debbie suggested this report also be given to the School Board so as keep them abreast of the impact of the public library. The Board agreed. Tom would relay to the School Board the appreciation of adding a full Tuesday to the public library hours.

- The Nicolet Federated Library Service Grant of \$575 has been received. On motion by Fran, seconded by Jan to apply the money toward DVD's. Motion carried.
- A Tech grant for \$754 would be used for the Infra Structure of the library system.

Librarian Comments:

- Stephanie reported a new copier has been leased through OPG now that WIFI printing is available, the Training manual for staff has been updated, and a new website has been created. It has been a busy month for the library.
- The Friends group has not met since the January meeting.
- There were no Board Prerogatives.

On motion by Fran, seconded by Jan to adjourn the meeting. Motion carried.

The next meeting will be April 9th at 4PM in the library meeting room.

Debra DeMuri
Secretary