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## Florence County Library Board

January 11, 2018

The Florence County Library Board was called to order by Chairman Ben Niehaus on Thursday, January 11, 2018 at 4 PM in the library conference room. Notice of the meeting posting was given by Stephanie Weber, library.

Members present were: Ben Niehaus via phone, Ed Kelley, Holly Wahlstrom, Jan Gehlhoff, Tom Jonet, Debra DeMuri and Stephanie Weber, librarian. Nancy Miller was excused.

- Motion by Holly, seconded by Ed to approve the agenda with the addition of NFLS representative information. Motion carried.
- Motion by Holly, seconded by Ed to approve the October minutes. Motion carried.
- Motion by Ed, seconded by Jan to approve the October, November and December bills and pass them on to Audit and Budget for payment. Motion carried.

### Old Business:

- Ben reported the building project is moving along. There will be times when adjustments will be made with space and staff. No timeline on the construction of the permanent wall in the library will be made until spring. Holly commented on the safety of the new guard rails in the school parking lot.
- There had been a request to revisit the transportation of materials to the elementary school. Stephanie informed the Board it is against OWLSnet policy so it cannot be offered. All students now have OWLSnet cards and can come to the library to check out materials. Sixth graders had taken a field trip to this library to do research. Stephanie would be willing to help any teachers that would like to bring their students in. Discussion about getting MS and HS classes into the library so each students would know how to use InfoSoup took place. Ben would email all staff to encourage this to happen. It was suggested by Holly that perhaps an orientation for incoming 7<sup>th</sup> graders and a refresher for freshmen might be a possibility. Stephanie indicated Missy Roberts has been to update MS/HS patron records with correct information.

### New Business:

- Stephanie has been working on the budget with Joe Bestor, county financial officer.
- At the first meeting of the year, the following officers were elected by unanimous vote: Holly Wahlstrom, Vice-Chairman; Debra DeMuri, Secretary. As school administrator, Ben serves as Chairman.
- Nancy Miller submitted a letter of resignation for the Nicolet Federated Library Board. She is unable to attend meetings due to health concerns. The Board thanked Nancy for her service to the NFLB and accepted her resignation with regret. Nancy will remain a citizen's member of the Florence County Library Board. Debbie will consider the position. This position is appointed by County Board Chairman Jeanette Bomberg.

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- Two baby changing tables will be installed in the bathrooms at the entrance to the library. They are being funded through school Fund 80. Ben will have Bill Witynski look into having some sort of bagging system for diapers.

Librarian Comments: Stephanie said donation and materials continue to be given to the library. The American Legion has given \$200. Tracy Vreeke has been hired as the new director for Nicolet Federated Library, replacing Mark Merrifield.

Friends Update: Debbie reported the Friends will meet in two weeks to elect officers and establish a budget for the year. Fund raisers for the year will continue to be the rummage sale in June and a summer raffle. Books on the Bus and Little Free Libraries continue to have a rotation of books on a regular basis. Donations of \$300 from Rich Kallmann and \$1,500 from the Red Oak Foundation have been given to the Friends. The Friends will explore how to use the funds.

Ed expressed the Board's appreciation of what the Friends group does for the library.

With no further business, the meeting was adjourned. The next Library Board meeting will be held on February 15<sup>th</sup> at 4 PM in the library conference room.

Debra DeMuri  
Secretary

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