

ADRC of Florence County Governing Board – Meeting Minutes

Wednesday, June 27, 2022

Call to Order & Roll Call

The meeting was called to order by the Chair.

Present: Barb Chiamulera, Janice Gehlhoff, Richard Holmstrom, Connie Onsager, Holly Stratton, Warren Soderberg, Susan Theer, Rich Wolosyn

Excused: Ann-Marie Frankini, Chad Hedmark

Also attending: Tiffany White – ADRC Director, Ann Drewa – Assistant Cook in Aurora kitchen

Approval of Agenda

Motion to approve the agenda, Wolosyn/Stratton. Carried.

Approval of Minutes of June 29, 2022 special meeting

Motion to approve minutes of the June 29, 2022 special meeting, Gehlhoff/Stratton. Carried.

Approval of Bills

Motion to approve bills from June and July, Wolosyn/Onsager. Carried.

Advocacy and Comments from the Public

Drewa made request of the board to consider pay increase for part-time ADRC employees.

Transportation

Purchase of new vehicle(s)

White explained that she would like approval to get bids for a vehicle replacement and another vehicle to be used to expand services on the west side of the county (Long Lake/Tipler). White explained that the funds for the purchase the vehicles will not come from the annual budget, but will come from the DOT Trust Fund, and there are sufficient funds in there for the purchase of two vehicles. Motion to get bids for two vehicles, one for replacement and the other with intent for expanded service to Long Lake/Tipler, Wolosyn/Stratton. Carried.

Adjourn to Closed Session pursuant to;

- WI State Stat. §§ 19.85(1)(c) and (e) Considering employment, promotion, compensation or performance evaluation of any public employee over which the governmental body has jurisdiction or exercises responsibility. The purpose of the meeting is to discuss various employee wages.

Motion to adjourn to closed session, Wolosyn/Gehlhoff. Roll call vote was taken and all members present voted Aye.

Reconvene to Open Session to take action, if appropriate, on matter discussed in Closed Session

Motion to reconvene to open session, Holmstrom/Chiamulera. Roll call vote was taken and all members present voted Aye.

Motion to recommend to Personnel and Audit & Budget Option #1 for wage increases for several part-time ADRC employees, Wolosyn/Holmstrom. Carried.

Director's Report

White provided the following updates:

- The request for reclassifying ADRC Director Job Description was just approved. Heidi from Investment HR recommended reviewing the education/licensing/certification sections of the job description to ensure everything is listed there. White will do this and have it for approval at the next meeting.
- The ADRC will be present at the National Night Out event for outreach. White also spoke about other upcoming events – WI Judicare presentations, AARP Safe Driving classes, food box distribution, and plans to go to a Timber Rattler game at the end of August or early-September.
- White will be working on the 2023 budget and will have that done for review at the next meeting.
- Thanked Connie Onsager for her service on the ADRC Governing Board and at next meeting will have letters of interest from community members to review.
- White briefly mentioned that an employee will be placed on a Performance Improvement Plan and White will plan to provide more information about the employee and their performance at the next meeting.

Board Member Comments and/or Identification of Future Agenda Items

None.

Next Meeting Date/Time

The next ADRC Governing Board meeting was set for August 24, 2022 at 5:30 p.m.

Adjournment

Being that there was no further business to be discussed, motion to adjourn, Onsager/Soderberg. Carried.

Respectfully Submitted,

Tiffany White, Director