

ADRC of Florence County Governing Board – Meeting Minutes

Tuesday, February 4th, 2025

Call to Order & Roll Call

The meeting was called to order by the Chair Tom Brandt.

Present: Tom Brandt, Holly Stratton, Karen Thompson, Dwain Drewa, Rich Holmstrom, Ann-Marie Frankini (Via Phone) Lisa Brouillette (Via Phone)

Excused: Linda Opshal, Amanda Yoder

Absent: None

Also attending: Mason Balicki – ADRC Director, Linda Taff-ADRC Transportation

Approval of Agenda

Motion to approve the agenda, Holmstrom/Stratton. Carried.

Approval of Minutes of the December 11th, 2024 ADRC Board Meeting, December 12th, 2024 Hiring Committee Meeting, and December 20th, 2024 Hiring Committee Meeting.

Motion to approve minutes of the December 11th, 2024 ADRC board meeting, December 12th, 2024 ADRC hiring committee meeting, and December 20th, 2024 ADRC hiring committee meeting, Holmstrom/Brouillette. Carried.

Approval of Bills

Motion to approve December bills, Drewa/Thompson. Carried.

Budget Report

Director Balicki informed the board that he disagreed with presenting the Tyler Budget Report to the ADRC Board, as it was not an accurate reflection of how grant funding is utilized. Tyler does not account for all of the profiles within the grants, which renders the information confusing and not useful. After meeting with Kim Merrill, County Finance Manager, she agreed that it would not be helpful in present form.

ADRC Job Highlights “Cliff & Linda”

- Linda Taff, long-time ADRC Transportation program driver discussed the basics of her job with the Board. Taff emphasized the need for an additional driver to meet current demand. In addition, Taff informed the Board that as she nears retirement and cares for her elderly father, she may be stepping down in the next couple of years. It would be good to have an established driver who could step into that role when she leaves.
- Cliff Netto was unable to attend the board meeting due to scheduling conflicts. He would like to present at the next meeting.

Adjusting Friday Schedules

- Director Balicki discussed amending ADRC employee schedules to being Monday-Thursday, other than his own, which would remain Monday-Friday. The ADRC offices

would be closed on Fridays. This would allow the ADRC to better address current concerns.

Amend ADRC hours to be closed on Friday

Amend Program Assistant to Monday-Thursday Employee

Motion to amend ADRC hours to be closed on Friday and Program assistant hours to be Monday through Thursday, Holmstrom/Drewa. Carried.

Discussion and/or Action regarding set meeting schedule for ADRC Board

- The ADRC Board discussed the pros and cons of a set meeting schedule. The majority of members would prefer to keep scheduling as-is. Director Balicki will attempt to give more advanced notice of meetings and try to offer subsequent meeting dates at the time of prior meetings.

Motion to keep ADRC meetings on an as-needed basis Holmstrom/Thompson. Carried.

ADRC/OAA Program Staffing Updates

- Balicki Informed the Board that the new Head Cook has started in his role with the ADRC.
- Balicki discussed the need to expand staff/hours in order to accommodate growing demand on the ADRC.
- Balicki informed the Board of increased demands on the ADRC by DHS going into 2025.
- Balicki discussed his letter to County/ADRC Board members discussing concerns with the future of the ADRC.
 - Balicki gave statistics on a doubling of the over 60 population in Florence County in the last 15 years, and the fact that the Florence ADRC is in the highest per-capita contact rate in the state.
 - Committee Chair Brandt discussed his understanding of the Green Book and higher than average home prices and incomes in the area.
 - Brouillette emphasized that a wealth disparity among residents could skew statistics. Statistics from the Green Book, without context, could be misleading.

Nutrition Advisory Council

Balicki informed the Board of the need to create a nutrition advisory council, and encouraged them to reach out to him if they are interested.

Advocacy and Comments from the Public

There were no comments from the public.

Director's Report

Topics already covered

Board Member Comments and/or Identification of Future Agenda Items

Motion to thank ADRC staff for their hard work and service to the community, Holmstrom/Drewa. Carried.

ADRC board discussed doing something to thank the staff of the ADRC for their work.

Next Meeting Date/Time

To be announced

Adjournment

The meeting was adjourned by the Chair.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Mason Balicki".

Mason Balicki, Director