

**ADRC of Florence County
Interview Committee * Minutes of December 8, 2016**

Call to order/roll call: the Meeting was called to order at 12:45, Moved by Wertanen, supported by B Neuens.Carried. Present were Committee members Larry Neuens, Barb Neuens, Karen Wertanen, and ADRC Director Lori Friberg

Convene to closed session pursuant to WI State Statutes 19.85(1)(c) for purposes of conducting interviews for Administrative Assistant. Roll Call vote: Neuens, Neuens, and Wertanen in favor of convening.

Adjourn closed session and reconvene to open session to take action, if appropriate, on matters discussed in closed session. Roll Call vote: L Neuens, B Neuens, and Wertanen in favor of adjourning. Moved by Wertanen, supported by B Neuens to recommend candidate number one for hiring. Carried.

Adjournment: Moved by B Neuens, supported by Wertanen to adjourn at 2.15 pm. Carried.

Respectfully Submitted,

Lori Friberg
Director

Date Approved