

## **ADRC of Florence County Governing Board – Meeting Minutes**

Wednesday, July 29, 2020

### **Call to Order & Roll Call**

The meeting was called to order by Susan Theer.

Present: Vicki Antonini, Gloria Dzekute, Barb Neuens, Cinde Nichols, Connie Onsager and Susan Theer

Present (via phone): Deb Bell, Barb Chiamulera, Janice Gehlhoff

Absent: Chad Hedmark

Also attending: Tiffany White – ADRC Director, Larry Neuens

### **Approval of Agenda**

Motion to approve the agenda, Antonini/Nichols. Carried.

### **Welcome New Governing Board Members**

White introduced both Cinde Nichols, who is a new County Supervisor, and Gloria Dzekute, who is representing community members over the age of 60, who were both appointed to the ADRC Governing Board

### **Approval of Minutes of May 27, 2020 meeting**

Motion to approve minutes from the May 27, 2020 meeting, Onsager/Antonini. Carried.

### **Approval of Bills**

Motion to approve bills from June and July, Neuens/Chiamulera. Carried.

### **Advocacy and Comments from the Public**

Larry Neuens shared some information he gathered while he was in Lake Havasu/Mohave County during the winter. He shared several data points, resources and handouts from their senior center. White shared customer feedback from a recent call. A disabled customer reported he was planning to move into the area from Kenosha, and that he will be living with family until he finds his own place to live. We provided him with some housing resources and spoke to him about other resources in the community. At the end of the call he told the ADRC staff member that she had been more help to him in 30 minutes that the ADRC in Kenosha had been to him in the last year.

### **Nutrition Program Update**

White explained that plans to reopen the congregate dining sites are on hold. The absolute earliest they would reopen is mid- to late-September depending on how COVID-19 cases are following the Labor Day holiday. White explained that she has a plan in place for the process of reopening, and knows how many diners would be able to come to each center and still maintain the safe 6-foot distancing. White said whenever the first phase reopen does happen, it will not include Tipler, as their dining site is the smallest and would not allow for many people to dine in safely.

## **ADRC Program Staffing**

### **Letter of Resignation – Part-Time Information & Assistance Specialist**

White received a letter of resignation from the Part-Time Information and Assistance Specialist. Motion accept the resignation with regret, Nichols/Dzekute. Carried.

### **Advertise and Hire for Part-Time Information & Assistance Specialist**

White has already received approval from the Personnel Committee to begin the advertising/hiring process, but that was contingent upon the ADRC board. There was some additional discussion on the recruitment and pay scale for the position. Motion to advertise and hire for a Part-Time Information & Assistance Specialist, Neuens/Onsager. Carried.

### **Interview Committee**

White would like to know which board members would be interested in participating with the interview(s). Theer, Onsager, Neuens and Antonini expressed interest. Bell and Nichols both said they could try to make themselves available if needed. White said that Hedmark had participated in interviews in the past and would likely still be interested. White will reach out to those board members directly in order to schedule the interview date/times.

## **Director's Report**

White provided the following updates:

- Newcap transportation representatives came to Florence and met with ADRC, Human Services and St. Vincent DePaul reps to provide information about 3 transportation programs that are available to Florence County residents: Work-N-Wheels, My Garage and Medical Mileage Reimbursement.
- Deb Simons plants, cares for and harvests several beds in the community garden and then donates that to us for our nutrition participants. This is her 3<sup>rd</sup> year volunteering her time and donating fresh produce.
- A virtual Powerful Tools for Caregivers class is scheduled to begin on August 11<sup>th</sup>. Please mention it to any caregivers you know! No prior technology experience is needed, but they will need internet access and a device (desktop, laptop, tablet, phone).
- Other health promotion: Walk with Ease is currently being offered by the Health Department. Strong Bodies was held once at the start of the year by Extension Florence County, but it is unlikely to be offered any more in 2020. Yoga may return this Fall, but there are no set plans. We will not be sending an employee to be trained as a leader for Stepping On, which is a falls prevention class, as the person we had planned to work with as a co-leader is not able to fulfill that role any longer. There is a new high-level evidence-based health promotion class I was made aware of, it is called Bingocize. Leader certification is done via an online training, so I plan to have someone trained as a leader for that program.
- 2021 Budget is in the works and will be submitted to the Financial Manager in early August. We will have a meeting in August so the board can review/approve the budget.

**Board Member Comments and/or Identification of Future Agenda Items**

None.

**Next Meeting Date/Time**

The next ADRC Governing Board meeting was set for August 27, 2020 at 5:30 p.m.

**Adjournment**

Being that there was no further business to be discussed at this time, motion to adjourn, Nichols/Onsager. Carried.

Respectfully Submitted,

Tiffany White, Director