

ADRC of Florence County Governing Board – Meeting Minutes

Wednesday, July 21, 2021

Call to Order & Roll Call

The meeting was called to order by the Chair.

Present: Vicki Antonini, Janice Gehlhoff, Chad Hedmark, Connie Onsager, and Susan Theer.

Present (via phone): Deb Bell and Cinde Nichols

Excused: Barb Chiamulera and Gloria Dzekute

Absent: Warren Soderberg

Also attending: Tiffany White – ADRC Director

Approval of Agenda

Motion to approve the agenda, Gehlhoff/Hedmark. Carried.

Approval of Minutes of May 26, 2021 meeting and July 13, 2021 interview committee meeting

Motion to approve minutes of both meetings, Antonini/Onsager. Carried.

Approval of Bills

Motion to approve bills from June and July, Hedmark/Gehlhoff. Carried.

Advocacy and Comments from the Public

None.

ADRC Confidentiality Policy update (discussion/action)

White went over the changes to the confidentiality policy as recommended by the Office for Resource Center Development (ORCD) with a few adjustments on pages 3 and 6 changing the word “given” to “offered”. Motion to approve the ADRC Confidentiality Policy as presented, Hedmark/Gehlhoff. Carried.

Director’s Report

White provided the following updates:

- Interviews went well, the committee recommended hiring Head Cook Candidate #1 as well as Casual Call-In Candidates #1 & #2.
- Once the Head Cook is trained in, we will look forward to the opening of the Tipler and Fence meal sites, however this likely won’t be until sometime in the Fall.
- The draft goals for the 2022-2024 County Plan on Aging will be submitted to GWAAR by Friday for their input.
- Employee Bonus was approved by Personnel Committee and will be given to all employees sometime in August.
- Powerful Tools for Caregivers class is planned for September/October.

- Feeding America senior food boxes will be occurring in August, but still no word yet on the date.

Board Member Comments and/or Identification of Future Agenda Items

Antonini mentioned that her term on the ADRC Governing Board is almost over. Hedmark asked how long someone must be off the ADRC board before they can return, if interested, for a new term. White explained she thinks it is 1 year, but can look into it and confirm.

Next Meeting Date/Time

The next ADRC Governing Board meeting was set for September 17, 2021 at 5:30 p.m.

Adjournment

Having no further business to be discussed, motion to adjourn, Antonini/Onsager. Carried.

Respectfully Submitted,
Tiffany White, Director