

## **ADRC of Florence County**

Interview Committee Minutes \*Tuesday, January 31, 2017

1. Call to order/roll call. The meeting was called to order at 9:13 am. Present were K.Wertanen and H.Wahlstrom. Director Friberg was excused. Maria Bournoville, Information & Assistance Specialist was in attendance.
2. Approval of Agenda – Motion by Wertanen, supported by Wahlstrom. Carried.
3. Convene to closed session pursuant to WI State Statutes 19.85(1)(c) for purposes of considering employment for LTE I&A Specialist, Fence Kitchen Aide, and Casual/Call-in positions to include interviewing candidates. Roll call vote. Motion by Wertanen, supported by Wahlstrom. Carried.
4. Adjourn closed session and reconvene to open session to take action, if appropriate, on matters discussed in closed session. Roll call vote. Motion by Wertanen, supported by Wahlstrom. Carried.
5. Motion by Wertanen, supported by Wahlstrom, to recommend candidate #2 to the Personnel committee for the LTE Information & Assistance/Enrollment Counselor position. Carried.
6. Motion by Wertanen, supported by Wahlstrom, to recommend candidate #1 to the Personnel committee for the position of Fence Kitchen Aide. Carried.
7. Adjournment: Motion by Wertanen, supported by Wahlstrom to Adjourn. Carried.

*Respectfully Submitted,*

*Lori A. Friberg  
Director*

*Date*