

**AD HOC TRANSPORTATION COMMITTEE**

Of ADRC/Commission on Aging Board

**Thursday, Oct. 30, 2104 – 3:00 p.m.**

**Courthouse, Florence, WI 54121**

The Ad Hoc Transportation Committee of the ADRC/Commission on Aging Board met on Thursday, Oct. 30, 2014 at 3:00 p.m. at the Florence County Courthouse. The meeting was called to order by ADRC Chairperson Holly Stratton. Present: H. Stratton, K. Wertanen, T. Sonkowsky and L. Neuens. Absent: None. It was moved by Karen and seconded by Larry to approve the agenda. Motion carried.

A draft needs assessment was reviewed by those present. Suggestions were made for improvement. The means of distribution and return were discussed. It was decided to send surveys with stamped, self addressed envelopes to encourage a good rate. The mailing will go bulk mail and will be paid for with Specialized Transportation funds. The purpose is to determine how to best meet the needs of the targeted population county wide. It was also decided to put the names of those completing the survey into a drawing for a gift card as an incentive to get a better return.

The next meeting date and time will be determined after surveys are sent out and returned. Those present would like to see the survey sent out before Thanksgiving.

Being that there was no further business to be discussed at this time, it was moved by L. Neuens and seconded by T. Sonkowsky to adjourn. Motion carried.

Respectfully Submitted

Barbara Bauer  
Director