

The Florence County Buildings and Grounds Committee held a Meeting at the Florence County Courthouse on August 12th, 2025

The meeting was called to order at 4 P. M. by chairman Sullivan

Roll call showed Supervisors Sullivan, Drewa and Kellstrom present with Supervisor Hedmark and Modschiedler excused

Approval of the Agenda

On a motion from Supervisor Kellstrom to approve the agenda with a 2nd from supervisor Drewa and a voice vote with all stating Aye the motion carried

Approval of Minutes

On a motion by Supervisor Drewa with a 2nd from Supervisor Kellstrom and a voice vote with all stating Aye the motion carried to approve the minutes from the May 13th, May 28th and June 25th meetings

Otis Elevator

The recommended upgrades to the Elevator in the Amount of \$156,200.00 will be moved to the Capital Improvement Project list, on a Motion from Supervisor Kellstrom and a 2nd from Supervisor Drewa with all in favor on a voice vote motion carried. Maint Supervisor Bomberg will continue to search for Grants for this and Monitor the Elevator operation.

Energy Audit

Maint Supervisor Bomberg informed the Committee that the Audit has been completed and will be sent to ALL county supervisors for review. The Audit was necessary to have done in order to apply for any Grant funding to help defray costs of upgrading HVAC at the Courthouse.

ECD Representatives

Ryan Marcario, Dave Paul and Jason Hord were present to present options and discuss the need to upgrade the HVAC system further. The current system is outdated and very costly to continue using, replacements parts as an example the thermostats have inflated in costs to well over \$250.00 each if you can find them. Because they are pneumatic when they fail or the compressor fails it puts the heating system into continually heating. We have experienced this several times in the past couple of years and have used up all the Thermostats that the school gave use when they switched over to the recommended electronic upgrade. Finance Director Merrill informed the Committee that the County has Bond money set aside from the last Bonding 2 years ago to complete and or move this project forward. Many changes have come

forward recently as pointed out by ECD rep Paul that is only going to increase the cost more the longer we wait, as it is from the initial estimate to now the cost has increased by \$47000.00. ECD Reps will take building plans with them and come back with a few options to move this project forward and get back to Maint Supervisor Bomberg in a week to 10 days and have another meeting to review plans to move forward. On a motion by Supervisor Drewa and a 2nd from Supervisor Kellstrom to move forward the motion passed on a voice vote with all stating Aye.

FMLA

Maint Supervisor Bomberg will be going on FMLA as of Sept 4th,2025. Chairman Sullivan asked who would fill in on an interim basis with the consensus being all needed guidance would go thru the Administrative Coordinator Trudell. Bomberg is making sure all supplies are well stocked before he is done and documenting his duties and contacts for service and supply issues that may arise in his absence.

Budget for 2026

Finance Manager Merrill was present to review and recommend to the committee to continue with the same budget until another idea for the buildings and Grounds position is reviewed. On a Motion by Supervisor Kellstrom with a 2nd from Supervisor Drewa and all stating Aye on a voice vote the motion to pass on the B/G 2026 budget to Audit and Budget was approved.

Committee Concerns

The committee would like an interim plan for who to go to while Maint Supervisor Bomberg is on FMLA as well as a job break down and primary functions of Buildings and Grounds. Also Continue to develop a 5 year plan.

Adjournment

Meeting Adjourned at 5:50 P.M. by committee Chair Sullivan