

The Florence County Building and Grounds met pursuant to adjournment on August 17th, 2017. The meeting was called to order by the Chair. Members present were Supervisors: Bomberg, Neuens and Wenger. Excused: Supervisor Modschiedler. Absent: Supervisor Erickson.

Moved by Supervisor Neuens, seconded by Supervisor Bomberg to approve the Agenda as presented. Ayes: Three (3). Nays: None (0) Motion carried.

Moved by Supervisor Bomberg, seconded by Supervisor Neuens to approve the minutes for the July 19th, 2017 meeting as read. Ayes: Three (3). Nays: None (0) Motion carried.

Moved by Supervisor Neuens, seconded by Supervisor Bomberg approval to send interview candidate #1 for the Part-time Assistant Janitor to the Personnel Committee for hire and add interview candidate #2 to the Casual Call-in List for the Assistant Janitor as recommended by the Building & Grounds Hiring Committee. Ayes: Three (3). Nays: None (0) Motion carried.

Matt Dagostino, Maintenance/Janitor, received bids for two rooms in the courthouse that need remodeling. Bids received for the basement file storage room remodel are Douglas Electric for \$975 and Demko Electric for \$500.

Bids Received for the first-floor bathroom/closet remodel under the stairs are Podnar Construction for \$1,800 and RC Construction for \$1,346.

Moved by Supervisor Bomberg, seconded by Supervisor Neuens approval to accept Demko Electric bid for \$500 for the basement file storage room remodel. Health Department will cover the cost. Ayes: Three (3). Nays: None (0) Motion carried.

Moved by Supervisor Bomberg, seconded by Supervisor Neuens approval to accept RC Construction bid for \$1,346 for the first-floor bathroom/closet remodel under the stairs. Ayes: Three (3). Nays: None (0) Motion carried.

Annette Seibold, Health Officer, presented to the Committee an Interagency Memo of Understanding(MOU) for the new Water Lab between the Health Department and Land Conservation. She explained that her Health Board asked that one be established for the shared space and fiscal support upgrades. Supervisor Bomberg reported to the Committee that the Zoning Committee voted that there was no need for the MOU between departments. She explained that the Committees believe that all departments using the lab should have no problems working together.

No action taken.

Dagostino received two sealed bids for the Certified Bacterial Water Lab in the Courthouse. The first bid opened was from MBM Construction for \$13,466. The second bid opened was from RC Construction for \$9,250. After a discussion took place it was decided to wait on the bids and see what construction can be done inhouse with the Maintenance Department and only hire out for any minimal services needed.

No action taken

No information received to date on the Historical Jail Tuckpoint.

Dagostino explained the need to replace 40 feet of sidewalk in front of the Public Safety Building for safety concerns and insurance compliance.

Moved by Supervisor Bomberg, seconded by Supervisor Neuens approval to receive bids for the replacement of the sidewalk in front of the Public Safety Building. Ayes: Three (3). Nays: None (0) Motion carried.

Donna Trudell, County Clerk, and Joe Bestor, Financial Manager, updated the Committee on the Capital Improvement Plan(CIP) process for 2018 – 2022. Trudell informed the Committee of what is remaining in the 2017 budget and projects that have not been completed and Bestor presented the Committee with the policy and procedure reports for the CIP and explained the reason for the process.

No action taken

Trudell, presented the Committee with the 2018 Building & Grounds Budget proposal asking if there is any additions or changes.

Moved by Supervisor Bomberg, seconded by Supervisor Neuens approval to accept the 2018 Building & Grounds Budget proposal and send on to Audit & Budget for the budget process. Ayes: Three (3). Nays: None (0) Motion carried.

Under other building and maintenance concerns, Chairman Wenger asked if the generator and transformer had been painted yet. Dagostino will check with the Utility Commission if the transformer can be painted.

Dagostino spoke to three people for prices to reupholster the 12 juror chairs in the courtroom.

Dagostino will get a price on new carpeting for upper level of the courtroom to match the recently installed lower level carpet.

Future agenda items, will be the Historical Jail Tuckpointing.

Respectfully submitted,

Donna Trudell
County Clerk