



Florence County Housing Programs
501 Lake Avenue, Courthouse Lower Level
PO Box 225
Florence, WI 54121

Florence County Housing Programs Committee Meeting Minutes
May 9th @ 4:00 p.m.

Present: Joe Mills, Chase Erickson, Jennifer Clements
Excused: Tom Jonet
Absent: Mary Kay Williams
Others: Laura Knoll, Kaitlyn Gabrielson, and Zoe Anzia

Roll Call: Roll Call noted all members present, with T. Jonet excused and M. Williams being absent.

Election of Committee Chair: J. Mills Nominated by C. Erickson. Motion by C. Erickson seconded by J. Clements. Unanimously approved.

Election of Committee Co-Chair: C. Erickson Nominated by J. Clements. Motion by J. Clements seconded by J. Mills. Unanimously approved.

Approval of Agenda: Motion by C. Erickson seconded by J. Clements to approve the Agenda as posted. Unanimously approved.

Approval of Minutes: Motion by J. Clements seconded by C. Erickson to approve the Minutes of 11.1.2023 meeting. Unanimously approved.

Expense Report/Financial Statements: The Board reviewed the Nov. 2023 – April 2024 Financial Statements and Expenditure Report. Motion by C. Erickson seconded by J. Clements to approve the Expense Report/Financial Statements. Unanimously approved.

BG & Associates Presentation: Kaytlin came and did a presentation on what they do for the CDBG loan. Please refer to the attached presentation for full details.

Advertisement/ Outreach Material: Requested the use of \$430 to purchase updated slips/bookmarks that have information on how to apply for the CDBG Loan and who to contact. This being more cost effective than printing off colored brochures

Northwood's Housing Region CDBG Update: Discussion on the Representative for the Northwood's Housing Region. J. Clements offered to become the representative. Sending out an email to everyone who was not present giving details about the position in case someone else wants to become the Representative for Florence County.

Adjournment: Meeting was adjourned 5:05pm, no motion needed.

Next Meeting: August, 8th @4:00pm

Please Note: If you have any needs, special accommodations or requirements, please contact the Florence County Housing Program Office at 715-528-3478 or 715-528-3470 at least 48 hours prior to the posted meeting.

NOTICE OF POSSIBLE QUORUM: Please be advised that it is possible that a quorum of other Florence County Committees, may be in attendance. It is not intended for this meeting to include any other committee other than the Florence County Housing Programs Committee unless specifically posted as such. Please be advised that there will not be any formal discussion or any official action taken of any pending or future matters pertaining to Florence County under the authority of any committee at this meeting other than the Florence County Housing Programs Committee, as posted on this agenda.

Respectfully Submitted: Laura Knoll