

LEPC MEETING MINUTES
January 27, 2021

1. **Call to Order:** Meeting called to order by the Chair Jen Steber.
2. **Roll Call:** Members present: David Gribble, Jeanette Bomberg, John Wilson, Kelly Crotty, Tiffany White, Bob Friberg, Scott Wolf, Jen Steber, Donna Trudell.

Members absent: Annette Seibold (excused), Bill Witynski, Dan Miller (excused), Sarah Giddings, Tym Sauter, John Queen, Chad Hedmark, Joe Witynski, Andy Nault, Mike Theis, Sue Mattson, Amber Kolberg (excused), Jessica McCoy.

Others present: Teresa Erler – WEM Regional Director

3. **Approval of Agenda:** Motion by Friberg, second by Wolf to approve the agenda. Motion approved.
4. **Approval of Last Meeting Minutes:** Motion by Gribble, second by Wolf to approve the minutes from the last meeting. Motion approved.

5. **OLD BUSINESS: Discussion and/or Action RE:**

a. **County 911 system – Sheriff Miller**

Sheriff Miller was excused from the meeting but emailed the following update.

Update on remodel. We are about 80-90% done at this time and hope to be back up and running for March 1st. We are continuing to work on the 911-system update and by the next meeting will have more news.

The EMS ad hoc committee has been meeting weekly. At this time, there is no solid answer on what is going to happen.

Bomberg reported that the ad hoc committee is working on an RFP for ambulance services, which will be, discussed that at the meeting tonight.

b. **County Hazmat Team – David Gribble**

Gribble reported that the hazmat team has not had any calls since the last meeting. The next hazmat team meeting is scheduled for February 11th and the annual hazmat team refresher is tentatively scheduled for April 24th in Florence.

c. **Auto notification system for generators at County EOC/Resource Center, Courthouse and Sheriff's Office – Scott Wolf**

Wolf reported that he has received a rough quote on a new software package to monitor the generators along with the heating and cooling at the courthouse. Wolf advised that he plans to break down the cost for the generators and he should have a ballpark cost for the generators for the next meeting.

- d. Hazard Mitigation Grant for Florence Utility and Town of Florence under FEMA-4288-WI-DR and FEMA-4383-WI-DR– Bob Friberg**
Friberg reported that he has completed his second quarter report for WEM. All materials have been purchased and the Utility plans to start the project next spring.

6. NEW BUSINESS: Discussion and/or action RE:

a. COVID-19 Recurring Testing/Vaccination Update - Seibold

Annette Seibold was excused from the meeting but emailed the following update.

FCHD is continuing to offer vaccinating to the priority populations of 1A and over 65 individuals identified as open based on WI DHS. Our request this week was filled at 85%. We gave 100 Pfizer vaccines to over 65 y/o individuals yesterday. Today we have another clinic scheduled with at least 50 doses. Many of the vials have additional or “extra” doses, which cannot be identified until the afternoon. These are both first dose clinics.

Next week, we will have two first dose clinics with similar numbers and our first second dose clinic which is scheduled three weeks from the prior dose.

Other area healthcare providers are trying to work through the ability to give across state lines, which has had some challenges.

We continue coordinating and providing site management for the National Guard testing and have two more scheduled on Feb 5th and March 5th.

We are continuing to meet best practice for contact tracing thankfully, our numbers are currently in the lower numbers which has allowed us to use some tracing staff into our vaccinating plans.

Thanks everyone for your support in assisting our community. This population is so grateful and happy to receive the vaccine. We could not do this without all of you and the planning we have done collectively to implement our response.

b. WI-CAMS Update

Gribble reported that the laptop has been purchased and the software was loaded on it. We are looking into purchasing a software upgrade, which will allow customized agency logos on the card. Currently all logos within the Salamander

software package are generic. Rachael Biehl has been making sample cards so we are very close to being able to make cards.

Steber asked if each department would be responsible for entering their own information. Gribble said initially it was set up that some of the larger agencies were given access to the Salamander program so they could enter data for their specific agencies along with credentials and their logo.

Rachael Biehl made up a form that we will be using for all volunteer agencies. Each department will be responsible for distributing and collecting the forms and getting them to Rachael. Gribble believes these forms could work for most of the smaller county agencies but he will check with Rachael to see how she plans to handle data entry and pictures for the cards. Gribble stated if an agency prefers to enter their own information we could set them up with a user name and password in Salamander.

Trudell asked if these cards were also going to be used to open doors. Gribble stated that Sheriff Miller is working with Sargent the company that is re-doing the locks at the jail about getting locks put on the doors at county buildings and cards that will work as your ID card and key to the building.

7. Board Member Concerns/Comments:

Wolf reported on the floodplain-mapping project that has been ongoing. FEMA and the DNR have been working on this project, which involves modernizing the county floodplain maps. The old maps lack detail especially in the western part of the county and the new maps will allow for better visualization of structures in the floodplain. Wolf reported this project started in 2018 and will be completed until sometime in 2022.

Jon Wilson reported that the Red Cross has been busy lately responding to five structure fires with one being a 34 room apartment complex. They have been operating virtually with no face-to-face contacts allowed. Wilson stated there are virtual dispatchers that collect information and pass it along to the appropriate chapter. Wilson stated that Florence and Dickinson Counties are now in different chapters with Dickinson Co. going through Green Bay and Florence Co. through Wausau. Wilson also reported the team in Iron Mtn. has grown by a few members and has been attending mandatory refresher training.

Gribble reported that the Mary Fay-Shields the Disaster Program Manager for North Central Wisconsin gave a presentation at the Florence County Emergency Responders Association meeting in September. She outlined the changes in chapters due to restructuring and she also talked about responding virtually when dealing with victims of fires. She also provided numbers for the Red Cross dispatchers.

Wilson stated that now that victim services is being done virtually it is important for dispatchers to have basic victim contact information and type of damage and severity when calling Red Cross.

8. **Citizen Concerns/Comments:** None

9. **Motion to Adjourn:** Motion by Bomberg, second by Wolf to adjourn. Motion was approved and the meeting was adjourned. The next meeting will be in April 2021 with the date TBD.

Respectfully Submitted,

David Gribble
Emergency Management Director