

**Regular Meeting
Highway Committee
February 11, 2019**

Members Present: Gary Steber, Jeanette Bomberg, Larry Dzekute and Fran Modschiedler

Members excused: Larry Neuens

Others Present: Joe Witynski and Deniell Bomberg

The meeting was called to order by Chairman Steber.

Approval and/or revisions to current agenda: A motion was made by Dzekute, seconded by Modschiedler and voted four (4) to zero (0) to approve the agenda as submitted.

Approval of Minutes: A motion was made by Bomberg, seconded by Dzekute, and voted four (4) to zero (0) to approve the minutes of the January 14, 2019 Regular Highway Committee meeting.

Comments from the Public: None

Old Business

ATV trails: Office Manager Bomberg stated that everyone should have received a final draft of the ATV/UTV Ordinance. There were no questions or changes on the ordinance.

A motion was made by Bomberg, seconded by Dzekute, and voted four (4) to zero (0) to send the ordinance to corporate council for review.

Florence County Highway Safety Manual: Commissioner Witynski stated a copy of the final Safety Manual was provided to everyone for review. There were no questions or changes from the committee.

A motion was made by Dzekute, seconded by Modschiedler, and voted four (4) to zero (0) to approve the Highway Department Safety Manual as presented.

New Business:

Traffic Maintenance Agreement: Commissioner Witynski presented a TMA from the State of Wisconsin. The TMA is funding to install signs that were sent to us late last fall and we were not able to get them all up before year end.

A motion was made by Modschiedler, seconded by Dzekute, and voted four (4) to zero (0) to approve the TMA.

Current routes on County Highways: There was a brief discussion on the route on County Hwy C and a 583-foot section of a route that enters the right of way on County Hwy N. Both of these routes need to be added to the ATV/UTV Ordinance.

Posting for a Highway Commissioner: The Clerk's office asked the Committee to review the job posting created for the Highway Commissioner position and provide feedback on any changes. They also requested that the committee decide where to post, for how long, and set a date for interviews. Feedback will be provided to Donna at the County Clerks Office.

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Winter On-Call Policy: Office Manager Bomberg provided an updated Winter On-Call Policy. When the policy was created it was set at a \$25/per day on call fee. The amount needed to be changed to an hourly rate to work in the Highway's system. The hourly rate is \$1.20 which comes out to \$25.20/per day.

A motion was made by Bomberg, seconded by Modschiedler, and voted four (4) to zero (0) to approve the revision on the policy.

Commissioner's Report: We have received lots of snow this week and the crew has been working long hours. Everyone is keeping positive and getting the job done. We have received a thank you from Tipler Rescue and several from the public. Received an email from DOT for a PBM (Crack seal on US2). Currently working on this and trying to figure out some options with the State. We are down 2 trucks; they are being worked on and hope to have in service tomorrow. The committee had approved to place the purchase of a Skid Steer out on bid. The bid opening was canceled due to lack of information on the specs. We are working with Forestry to possibly purchase a new Skid Steer together and put a bid spec together.

Distribute Monthly Financial Statement: The monthly financial report was presented by Office Manager Bomberg. It was then moved by Dzekute, seconded by Modschiedler and voted four (4) to zero (0) to approve the financial report as presented.

Present Bills: The current monthly bills were presented to the Committee for their review. After review and discussion of the bills, it was moved by Dzekute, seconded by Modschiedler and voted four (4) to zero (0) to approve payment of the bills.

Committee Member's comments, concerns and future agenda items: Committee Member Bomberg stated that she has received some compliments from the public and will be sharing them with the County Board.

Adjourn to next regular meeting: There being no further business, it was moved by Bomberg, seconded by Dzekute, and voted four (4) to zero (0) to adjourn to March 11, 2019 for the next regular highway meeting.

Respectfully submitted,

Deniell Bomberg
Office Manager