



**Florence County Human Services Department**  
**501 Lake Avenue, Courthouse Lower Level**  
**PO Box 225 Florence, WI 54121**

**Ann Price, Director**                      **Sherry Johnson, Chairperson**  
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**Florence County Human Services Board Meeting Minutes**  
**Thursday, December 8, 2022**  
**Upstairs Conference Room**

**Present:** : James Dunkel, Ed Kelley, Susan Theer, Sherry Johnson, Vicki Antonini, Tom Jonet, Gary Steber, Jason Neuens

**Excused:** Charles Kellstrom

**Others:** Ann Price, Erica Hallgren, Janet Nanninga, Rebecca Kelley

**Roll:** The meeting was called to order by Chairperson S. Johnson @5:00p.m. Roll call noted members present with Charles Kellstrom being excused.

**Agenda:** Motion by S. Theer, seconded by G. Steber, to approve the Agenda as posted the agenda was approved unanimously.

**Minutes:** Motion by S. Theer, seconded by G. Steber, to approve Minutes from October 13 and special meeting minutes of November 3 and special interview minutes of November 10, 2022. The minutes were unanimously approved.

**Reports:**

**Financial Reports:** Motion by G. Steber, seconded by S. Theer, to accept October-November expenditures was unanimously approved.

**Unit Reports:**

**Child and Family:** R. Kelley reported that she is very busy and that the new Community Support and Service Coordinator is very helpful to her.

**Community Service Unit:** J. Nanninga reported that there is a Bt3 State review along with CLTS in January. Currently there are 6 kids on CLTS and at this time no one on the Bt3. She also stated that the new Community Support and Service Coordinator is very helpful to her and that she has 2 referrals for her CST program.

**NIMC:** A. Price updated the Board that both workers are doing a really good job and have been receiving really high scores in work and that our Child Care worker is doing very well on her Spanish line for NIMC.

**Housing:** E. Hallgren reported that there has been a payoff for a loan and that she will be sending money to the State for this.

## **Directors Reports:**

**Approval of Training Log:** There is 1 training for December 6-8 for Child and Passenger Safety Training for B. Brolin. Motion by G. Steber to approved this seconded by J. Dunkel. The training log was unanimously approved.

**Consulting contract with Health Department to complete Standard 9 of the FDA Grant:** A. Price updated the board on the contract she is doing for Forest County.

**Recovery Coach through AmeriCorps posting for Florence County:** A. Price updated the Board on this posting. A. Price is to oversee this and deadline to apply is December 12 and as of now no applicants. Suggestion by the Board to try to get this posting out sooner for more of a response.

**Contract with James Grider for development and completion of OUD/SUD & MH Needs Assessment Addendum to the 2020-2025 Florence County CHA/CHIP:**

A. Price would like to recommend J. Grider to assist HSD with this and that the contract would go until March 2023. A. Price asked if we could do an MOU for this position. Chair S. Johnson suggested to go to County Clerk D. Trudell and ask is this is the correct way of doing this position and also ask for guidance that the MOU is written up correctly. Motion by V. Antonini seconded by J. Neuens unanimously approved.

**AODA & MH Prevention Facilitator-LTE/Grant Funded Position:** A. Price updated the Board on Grant funds for the Mental Health Block Grant Supplement funds are not to be carried over after March of 2023 and that there will be more funds for 2024 but no dollar amount is set from the State yet. For this position it is required to have a Master's Degree or enrolled in a Master's program. Discussion by Board members on the job description and suggested in cleaning up the description of specific job duties. E. Kelley approved seconded by V. Antonini unanimously approved.

**Community Liaison-LTE/Grant Funded Position:** A. Price informed the Board on 2 current County employees are interested in the community liaison position. Suggestion by G. Steber to check with County Clerk D. Trudell that this can be a contract position or do we have to post for an LTE. With both of these positions one person would be collecting the data and the other person would be doing outreach. Motion by G. Steber seconded by S. Theer unanimously approved.

**December Board Meeting for 2023:** Discussion on the December 2023 meeting. The December 7<sup>th</sup> meeting that is currently scheduled will stay the same.

**Board Member Comments for Future Agenda Items:** There were no comments or future agenda items

**Next meeting: Thursday, January 26, 2023**

Respectfully submitted by: Erica Hallgren