

**FLORENCE COUNTY HUMAN SERVICES DEPARTMENT**

**SPECIAL MEETING/INTERVIEW COMMITTEE**

**DECEMBER 9, 2019 MINUTES**

PRESENT: Gary Steber, Susan Theer OTHERS: Jen Steber, Director; Coleen Moller, Economic Support Specialist; Julie Szafranski, Child Care Team Supervisor/Northern Income Maintenance Consortium; Doreen Lang, Northern Income Maintenance Consortium Manager (via phone).

Gary Steber called the meeting to order at 2:00pm.

Roll Call noted all members were present.

Motion by Theer, seconded by G.Steber the Committee adjourned to closed session pursuant to Wis. State Stat. §§ 19.85 (1) (c): Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. The purpose of the meeting is to conduct interviews for the Economic Support Specialist position. All ayes (2). Nays: none (0).

Motion by Theer, seconded by G. Steber, the Committee reconvened to open session to take action on matters discussed in closed session. All ayes (2). Nays: none (0).

Motion by Theer, seconded by G. Steber, the Committee voted unanimously on the top three candidates and gave authority to the Director to recommend Candidate #1, #2, and #3 to the Personnel Committee after the top three candidates conducted job shadowing. Due to the quality of Candidates #1-#3, the Committee requested J.Steber to discuss the possibility of hiring an additional Economic Support Specialist position with the Northern Income Maintenance Consortium Manager and the Human Services Board.

Motion by Theer, seconded by G.Steber, the meeting was adjourned at 5:00pm.