



## **Florence County Human Services Board Meeting Minutes**

**Thursday, October 10, 2024 AT 5:00 PM**

**Florence County Courthouse, Second Floor Conference Room**

### Call to Order

The meeting was called to order by Committee Chair at 5:00 p.m. A quorum of members was present.

### Roll Call

Board Members Present: *Charles Kellstrom, Sherry Johnson, Dwaine Drewa, Al Williams, Karen Thompson, Tom Jonet, and Cindy Donahue.*

Board Members Excused: *Chase Erickson, Vicki Antonini*

### Approval of the Agenda

Moved by Committee Vice-Chair Johnson to approve the agenda as presented.

Motion seconded by Committee Member Jonet.

Motion carried, with all voting "Aye" on a voice vote.

### Minutes

Moved by Committee Member Williams to approve the August 2024 minutes (8<sup>th</sup> & 20<sup>th</sup>).

Motion seconded by Vice-Chair Johnson.

Motion carried, with all voting "Aye" on a voice vote.

### Department Reports

Moved by Vice-Chair Johnson to approve the monthly expenditures and the closing out of the CCOP Risk Reserve Account with the addition of email approval on allowable costs from the State program prior to closing account.

Motion seconded by Committee Member Jonet.

Motion carried, with all voting "Aye" on a voice vote.

Discussion of increased costs of Emergency Detention placements state facilities, effective October 1, 2024 by 10% and state juvenile secure detentions increasing rates to upward of \$2300/day for one youth effective with the next state fiscal year (July-June). Action to take to Florence County Legislative Committee. Moved by Vice-Chair Johnson to bring state facility cost increases to the Legislative Committee.

Motion seconded by Committee Member Thompson.

Motion carried, with all voting "Aye" on a voice vote.

Discussion by HSD Program Supervisor, Nanninga, on Unit/Program/Plan Reports. Nanninga reported out on program numbers, case numbers, and training of staff.

UW-Extension Florence – M. Bournoville shared outcomes related to programming done in partnership with the Human Services Department.

### Closed Session

Moved by Vice-Chair Johnson to adjourn to Closed Session Pursuant to the following:

- Wis. State Stat 19.85 (1) c and (e): Considering employment, promotion, compensation or performance evaluation of any public employee over which the governmental body has jurisdiction or exercises responsibility. The purpose of the meeting is to discuss change in status of employee position and discuss pay for additional duties outside of current job description.

Motion seconded by Committee Member Williams.

Motion carried, with all voting “Aye” on a voice vote.

### Open Session

Moved by Vice-Chair Johnson to reconvene to Open Session to take action, if appropriate, on matters discussed in closed Session.

Motion seconded by Committee Member Thompson.

Motion carried, with all voting “Ayes” in a voice vote.

Moved by Vice-Chair Johnson to work individually with employees and the County Administrator to ensure that job performance/qualifications are evaluated according to current position descriptions. According to Administrative Policy (pp. 6-7) and Personnel Policy (pg. 69) employees shall be evaluated annually according to the performance standards of their positions.

Motion seconded by Committee Member Thompson.

Motion carried, with all voting “Ayes” in a voice vote.

1. Directors Reports: Price reviewed items listed below.
  - a. Out of County Training  
Motion by Vice-Chair Johnson to approve the out-of-county training as listed.  
Motion seconded by Committee Member Williams.  
Motion carried, with all voting “Ayes” in a voice vote.
  - b. Core Competencies for Crisis Staff-Price shared the new core competencies, for both workers and supervisors, recently released by the state.
  - c. HSD to charge a fee for private step-parent adoption assessments – Price discussed recent requests to assist with private step-parent adoption assessments. Other counties already do this service as a fee for service program.  
Moved by Committee Member Donahue to approve a fee relative to fees charged by other counties for this service moving forward.  
Motion seconded by Vice-Chair Johnson.  
Motion carried, with all voting “Aye” on a voice vote.
  - d. Updated draft for Division Manager: Price shared the updated wage and grade level recommended by HR, Heidi Johnson. Will be reviewed during wage review being conducted by the county.
  - e. PH vending machine grant award – Price shared the Health Department was awarded the grant.
  - f. Opioid Settlement Taskforce Survey Summary – Price shared survey results and that a recovery house was indicated at a strategy.
2. Committee Comments for Future Agenda Items – Vice-Chair indicated that in 2025 her work hours will change. Director to change the time of HSD meetings to 5:30pm as opposed to 5:00pm.
3. Next Meeting: Thursday, December 12, 2024 at 5:00PM



Human Services Department  
**FLORENCE COUNTY**

**FLORENCE COUNTY HUMAN SERVICES DEPARTMENT  
501 LAKE AVENUE, PO BOX 225  
FLORENCE, WI 54121**

**Ann Price, Director**

**Charles Kellstrom, Chairperson**

PHONE 715.528.3296

FAX 715.528.3341

TTY 715.528.5023

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4. Adjourn – Meeting adjourned by Committee Chair at 6:55 p.m.

Respectfully submitted,

Ann Price

Director

Florence County Human Services