

HUMAN SERVICES DEPARTMENT
September 27, 2018 BOARD MEETING MINUTES

Present: Susan Theer, James Dunkel, Sherry Johnson, Gary Steber, Diane Stanley, Holly Stratton Excused: Ed Kelley, Ken Davis Others: Jen Steber, Rebecca Kelley, Janet Nanninga

Sherry Johnson called the meeting to order at 5:30p.m. Roll Call noted those members present with E.Kelley and Davis being excused.

Motion by Theer, seconded by Stratton, the Board unanimously approved the agenda as posted.

Motion by Theer, seconded by G.Steber, the minutes of the August 9, 2018 and September 6, 2018 meetings were unanimously approved.

Motion by G.Steber, seconded by Stratton, the August-September 2018 expenditures were approved unanimously. It is understood that client identifying information is blacked out to protect client confidentiality and that staff approval for all expenditures is present before payments are made.

Motion by Theer, seconded by G.Steber, the staff training log was unanimously approved as presented.

R.Kelley provided information related to Child and Family activity.

Motion by G.Steber, seconded by Stratton, the Board voted unanimously to approve and forward to County Board the Resolution to provide increased funding and oversight reforms for Wisconsin Child Protective Services System.

J.Nanninga gave an update on Community Services activity noting Cindy's last day being October 12th.

J.Steber noted Colleen and Kay attended the annual NIMC All Staff meeting/training where Colleen presented information from the Annual Midwest Partners Conference.

J.Steber shared the Energy Assistance year-in-review report (October 2017-September 2018) prepared by Kristina Williams.

J.Steber shared a narrative related to compensatory time situations that occur within the Department. Motion by G.Steber, seconded by Stratton, the Board voted unanimously to continue to allow the Department Head to authorize compensatory time to Department employees as discussed and outlined.

Motion by G.Steber seconded by J.Dunkel, the Board voted unanimously to approve Candidate #1 for the Community Services Social Worker position. If Candidate #1 declines, the position will be re-advertised.

Motion by G. Steber seconded by J.Dunkel, the Board voted unanimously to approve Candidate #1 for the Supervised Visit Worker position. If Candidate #1 declines, the position will be re-advertised.

Motion by Stratton, seconded by Stanley, the Board voted unanimously to approve the closing of the Department on Thursday, December 13 for annual staff training. It is understood that staff will be available by phone for emergencies.

Motion by G.Steber, seconded by Stratton, the Board voted unanimously to appoint Johnson and Stanley to conduct the Department Head evaluation with Ken Davis being an alternate and all Board members having the opportunity for input.

J.Steber provided information related to Secretary Anderson's visit, Forward Service services, school based therapy, Wisconsin Works programming, FSET programming, upcoming sex trafficking training, and the Written Off film showing.

No future agenda items were discussed.

Motion by Theer, seconded by G.Steber, the meeting was adjourned.

NEXT MEETING: THURSDAY, November 8, 2018 at 5:30p.m.

ACRONYMS: FSET: Food Share Employment and Training