

FLORENCE COUNTY HUMAN SERVICES DEPARTMENT
August 13, 2020
BUDGET HEARING MINUTES

Present: Sherry Johnson, Gary Steber, Sherry Johnson, Ed Kelley, Cinde Nichols, Charles Kellstrom, James Dunkel, Vicki Antonini

Excused: Susan Theer

Others present: Jen Steber, Janet Nanninga

Roll: S. Johnson called the meeting to order at 5:00p.m. Roll Call noted those members present with Susan Theer being excused.

Agenda: Motion by G.Steber, seconded by E.Kelley, the agenda was unanimously approved as posted.

2021 HSD Proposed Budget/Public Input: There were no public present and no written or oral input submitted.

Adjourn: Motion by Antonini, seconded by Nichols, the Board voted unanimously to adjourn.

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August 13, 2020
BOARD MEETING MINUTES

Present: Sherry Johnson, Gary Steber, Sherry Johnson, Ed Kelley, Cinde Nichols, Charles Kellstrom, James Dunkel, Vicki Antonini

Excused: Susan Theer

Others present: Jen Steber, Janet Nanninga

Roll: S. Johnson called the meeting to order at 5:02p.m. Roll Call noted those members present with Susan Theer being excused.

Agenda: Motion by J.Dunkel, seconded by T.Jonet, the agenda was unanimously approved as posted.

Minutes: Motion by E.Kelley, seconded by G.Steber, the minutes of the June 14, 2020 meeting were unanimously approved.

Financial Reports: Motion by G.Steber, seconded by C.Kellstrom, the Board voted unanimously to approve the June-July 2020 expenditures. It is understood that client identifying information is blacked out to protect client confidentiality and that staff approval for all expenditures is present before payments are made.

2021 Proposed HSD Budget and Programming: J.Steber reviewed the proposed 2021 HSD Budget and Capital Improvement Plan request. J.Steber noted that 2021 State/County Allocations have not been released by DHS, DCF, and others which could have an impact on programming and the County Levy request. Motion by G.Steber, seconded by V.Antonini, the 2021 Proposed budget was unanimously approved as presented and recommended to Audit and Budget for review and approval.

Staff Training: J.Steber noted staff are participating in virtual trainings; however, no out-of-town travel has been necessary.

Child and Family Unit Report: J.Steber provided Child and Family activity since the last meeting and reviewed the out of home care report.

Community Services Unit Report: J.Nanninga provided a verbal report related to activity since the last meeting, noting Elder Abuse and Adult Protective Services reports are at an all-time high. J.Nanninga explained that many reports have required partnership of Health, Sheriff's Office, ADRC, and Zoning. Also noted was an upcoming Birth to Three State program review.

Northern Income Maintenance Consortium: J.Steber noted that Angie Matuszewski, Economic Support Specialist/Child Care, has successfully completed her program training. Steber explained that the typical learning environment was a challenge due to COVID and the impact to case activity and traditional learning formats (in-person).

HOUSING and WHEAP: J.Steber reviewed the written WHEAP activity report prepared by Kristina Williams, WHEAP Coordinator and explained an upcoming change to the application process (moving to online applications). Steber explained that paper and phone applications will still be available for individuals.

Directors Report: J.Steber provided a verbal Directors report.

Board Member Comments for Future Agenda Items: None

Adjourn: Motion by E.Kelley, seconded by C.Kellstrom, the Board unanimously adjourned.

Next Meeting: Thursday, September 24, 2020 at 5:00p.m.