

FLORENCE COUNTY HUMAN SERVICES DEPARTMENT
August 12, 2021
BOARD MEETING MINUTES/BUDGET PUBLIC HEARING

Present: Sherry Johnson, Susan Theer, Ed Kelley, Vicki Antonini, Gary Steber, Jim Dunkel, Tom Jonet
(seated at 5:03pm), Cinde Nichols
Absent: Charles Kellstrom
Others: Jen Steber

Roll: S. Johnson called the meeting to order at 5:00p.m. Roll Call noted members present and C.Kellstrom absent.

Agenda: Motion by S.Theer, seconded by E.Kelley, the agenda was approved unanimously with a correction to reflect the CY2022 Budget Hearing.

T.Jonet was seated at 5:03p.m.

No public was present and no public input (written or oral) was received by J.Steber. S.Johnson called for public input. No comments.

Adjourn: Motion by G.Steber, seconded by S.Theer, the meeting was adjourned.

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BOARD MEETING MINUTES

Present: Sherry Johnson, Susan Theer, Ed Kelley, Vicki Antonini, Gary Steber, Jim Dunkel, Tom Jonet, Cinde Nichols
Absent: Charles Kellstrom
Others: Jen Steber

Roll: S. Johnson called the meeting to order at 5:05p.m. Roll Call noted members present and C.Kellstrom absent.

Agenda: Motion by G.Steber, seconded by S.Theer, the agenda was approved as posted.

Minutes: Motion by S.Theer, seconded by V.Antonini, the minutes of the June 3, 2021 and July 27, 2021 were unanimously approved.

Financial Reports:

June-July Expenses: Motion by G.Steber, seconded by T.Jonet, the Board voted unanimously to approve the June-July 2021 expenditures. It is understood that client identifying information is blacked out to protect client confidentiality and that staff approval for all expenditures is present before payments are made.

CY2022 Budget Proposal: Motion by Theer, seconded by G.Steber, the Board voted unanimously to accept the CY2022 Proposed Budget and programming and forward to the Audit and Budget Committee for consideration.

Child and Family Unit Report: J.Steber provided a verbal report related to the Child and Family Unit activity and a written report related to placement activity.

Community Services Unit Report: J.Steber provided a verbal report related to Community Services activity and a written report related to placement activity. It was noted that Savannah Ketcham was hired at the Youth Mentor and Family Respite worker and will provide services as needed.

Northern Income Maintenance Consortium (NIMC):

- Resignation: Motion by G.Steber, seconded by S.Theer, the Board unanimously accepted the resignation from Mandy Kepner, Economic Support Specialist effective July 30, 2021.
- Updated Position Description: Motion by Theer, seconded by G.Steber, the Board unanimously accepted the updated position description.
- Recruitment/Hiring: Motion by S.Theer, seconded by Antonini, the Board unanimously approved replacing and hiring for the Economic Support Specialist position/vacancy. G.Steber, S.Theer, and C.Nichols agreed to serve on the Hiring Panel.
 - It was noted that all of the above were accepted/approved by the Personnel Committee at its August 5, 2021 meeting contingent upon Human Services approval.

Wisconsin Home Energy Assistance Program Administration (WHEAP): J.Steber provided a written YTD activity report prepared by K.Williams, WHEAP Coordinator.

Directors Report: J.Steber addressed the Board with concerns of recruiting, hiring, and maintaining personnel throughout the County.

Board Member Comments for Future Agenda Items: None

Adjourn: Motion by J.Dunkel, seconded by S.Theer, the Board adjourned.

Next Meeting: Thursday, September 30, 2021 at 5:00pm.