

HUMAN SERVICES DEPARTMENT
AUGUST 9, 2018 BOARD MEETING MINUTES

Present: Ed Kelley, Susan Theer, Ken Davis, James Dunkel, Sherry Johnson, Gary Steber Excused: Diane Stanley, Holly Stratton Others: Jen Steber, Rebecca Kelley

Sherry Johnson called the meeting to order at 5:34p.m. Roll Call noted those members present with Stanley and Stratton being excused.

E.Kelley was seated at 5:35p.m.

Motion by J.Dunkel, seconded by Davis, the Board unanimously approved the agenda as posted.

Motion by G.Steber, seconded by E.Kelley, the minutes of the June 28, 2018 meeting were unanimously approved.

Motion by G.Steber, seconded by Theer, the July 2018 expenditures were approved unanimously. It is understood that client identifying information is blacked out to protect client confidentiality and that staff approval for all expenditures is present before payments are made.

Motion by G.Steber, seconded by Theer, the staff training log was unanimously approved as presented.

R.Kelley provided information related to Child and Family activity. J.Steber reviewed the written out-of-home care report noting two foster home placements with another likely, bringing the total children/youth in out of home care (kinship and foster care) up to thirteen.

J.Steber gave a brief update on Community Services activity including the Coordinated Services Team Enrollment Status report.

J.Steber noted that Colleen Moller attended the Annual Midwest Partners Conference in Battle Creek, MI which focuses on continued improvement of the Supplemental Nutrition Assistance Program (SNAP) administration. The Human Services Board thanked Colleen for her participation and appreciated her representing Wisconsin, Northern Income Maintenance Consortium, and Florence County.

J.Steber noted the efforts of a separate Housing group which is focusing on housing solutions within Florence County.

J.Steber explained the new application process for the Wisconsin Home Energy Assistance Program (WHEAP) which will begin October 1, 2018. Florence County will be part of a regional intake process, partnering with Forest and Marinette Counties, which will allow individuals from any of the three Counties to apply within one of the three Counties. Previously, applicants must apply within their County of residence. All Crisis or Furnace inquiries must still be conducted within the individual's residing County.

J.Steber provided and reviewed, in detail, the CY2019 Human Services Proposed Budget. Motion by S.Theer, seconded by G.Steber, the Board voted unanimously to approve the proposed budget and forward to the Audit and Budget Committee for consideration and approval.

The Board reviewed letters of interest for the Community Member At Large position. Motion by G.Steber, seconded by S.Theer, the Board voted unanimously to accept Vickie Antonini's letter of interest and forward to the County Board for approval.

J.Steber provided information related to ongoing discussions surrounding Juvenile Corrections placements.

J.Dunkel inquired about the HSD Social Work Internship. J.Steber indicated that future Internships would be considered.

J.Steber discussed the following: school based counseling and a visit by DCF's Secretary Anderson on August 23rd— noting all Departments have been invited who receive DCF funding.

Motion by E.Kelley, seconded by S.Theer, the meeting was adjourned.

NEXT MEETING: THURSDAY, September 27, 2018 at 5:30p.m.

ACRONYMS: DCF: Department of Children and Families