

**HUMAN SERVICES DEPARTMENT**  
**June 17, 2019**  
**BOARD MEETING MINUTES**

Present: Sherry Johnson, Holly Stratton, Susan Theer, James Dunkel, Ed Kelley, Vicki Antonini, Gary Steber  
Excused: Diane Stanley Absent: Ken Davis

Sherry Johnson called the meeting to order at 5:30p.m. Roll Call noted those members present with D.Stanley being excused and K.Davis being absent.

Motion by Theer, seconded by Stratton, the agenda was unanimously approved as posted.

Motion by E.Kelley, seconded by V. Antonini, the minutes of the April 25, 2019 meeting were unanimously approved.

Guest, Cynthia Patterson, NEWCAP Executive Assistant was present and shared information about NEWCAP programming available to Florence County residents and programs utilized in the last year.

After discussion and questions, motion by G.Steber, seconded by H.Stratton, the May-June 2019 expenditures were approved unanimously. It is understood that client identifying information is blacked out to protect client confidentiality and that staff approval for all expenditures is present before payments are made.

Motion by G.Steber, seconded by V.Antonini, staff trainings for May-June were approved unanimously.

J.Steber provided a verbal report related to Child and Family activity since the last Board meeting as well as a written alternate care report.

J.Steber provided a verbal report related to Community Services activity since the last Board meeting as well as a written hospitalization report.

No Northern Income Maintenance Consortium update.

J.Steber provided a written WHEAP activity report prepared by Kristina Williams, WHEAP Coordinator. J.Steber reported on an upcoming meeting for the CDBG Northwoods consortium.

Due to personal credit cards not being allowed for further purchases, J.Steber requested a Department specific credit card for agency purchases noting the purpose and benefit. It was the consensus of the Board to forward this discussion to the Personnel Committee for further review and discussion.

J.Steber shared the Medicaid Expansion fact sheet specific to Florence County and the Resolution prepared by the Health Department to support Medicaid expansion. J.Steber highlighted additional language added related to fully funding the administration of Medicaid expansion noting that expansion would create additional workload to Income Maintenance Consortia which are currently underfunded. Motion by Theer, seconded by Stratton, the Board voted unanimously to approve the Resolution and forward to County Board for adoption.

J.Steber provided a verbal Directors report to include ongoing work with Libertas to provide AODA telemedicine; participation on the North Lakes Community Clinic Committee, recent Emergency Management training, etc.

Discussion took place regarding the importance of County staff to participate in Emergency Management training and exercises. The Board agreed that further discussion related to staff Emergency Management preparedness should occur at Personnel. No further Board Member Concerns

Motion by Theer, seconded by G.Steber, the Board unanimously adjourned.

Next Meeting: Thursday, July 18<sup>th</sup> at 5:30p.m.