

## HUMAN SERVICES DEPARTMENT MEETING MINUTES

### Board Meeting Minutes

March 23, 2017

Present: Holly Stratton, Susan Theer, Jeanette Bomberg, Sherry Johnson, Jim Dunkel, Gary Steber, Diane Stanley, Ed Kelley  
Excused: Dawn Hirn Others: Jen Steber, Janet Nanninga, Becky Kelley

Sherry Johnson called the meeting to order at 5:45p.m. Roll Call noted those members present with Dawn Hirn being excused.

Motion by Theer, seconded by Stratton, the Board unanimously approved the agenda as posted.

Kristy Warden, TMG Associate Director, presented information related to the IRIS program which will be a choice for residents who qualify for Family Care services.

Motion by S.Theer, seconded by G.Steber, the minutes of the January 26, 2017 meeting were unanimously approved.

Motion by G.Steber, seconded by H.Stratton, the February/March 2017 expenditures were approved unanimously. It is understood that client identifying information is blacked out to protect client confidentiality and that staff approval for all expenditures is present before payments are made.

**Tenant Based Rental Assistance (TBRA):** Motion by Stratton, seconded by Bomberg, the Board voted unanimously to decline the request from NEWCAP to provide match to support the TBRA grant.

**2017 Budget Update:** J.Steber alerted the Board that due to high cost placements, the 2017 Hospitalization line item is currently over budget by \$17,000. Monthly updates will be provided to Joe Bestor, County Finance Manager and the Audit and Budget Committee.

**Fair Housing Resolution:** Motion by Stratton, seconded by G.Steber, the Board voted unanimously to approve the Fair Housing Resolution (to support the Northwoods CDBG) and to forward to County Board for approval.

**Family Care Update:** J.Steber provided information re: the Family Care transition. Florence County will fully transition from Community Waivers to Family Care by July 1, 2017.

**Alternate Care Update**—A written report was reviewed by the Board. R.Kelley provided an update on the MN placement with a discharge planned for late-May/early-June.

**Update on Purchase of Service Contract Activity:** A written report was reviewed by the Board.

**Child and Family and Long Term Support Update:** R.Kelley noted A.Johnson will be attending Foster Care Licensing training. J.Nanninga noted higher activity in the Birth-To-Three program. She further noted successful waiver program reviews with additional reviews in the near future prior to the Family Care transition.

#### **Director's Update:**

- Motion by Bomberg, seconded by G.Steber, the Board voted unanimously to approve the March through May staff trainings as presented.
- CST Update: J.Steber provided a current Enrollment Status Report.
- Provided updates on potential Medicaid changes and Fuel Assistance programming, and others, looming with the Governor's and President's budget.
- Noted the Department will have a MER of its Income Maintenance programs in May.
- Shared the amount of 2016 Florence County Food Share dollars reaching nearly \$706,000 for 3,890 cases. Average number of recipients was 586/month and \$57,000/month.

**Board Member Concerns/Future Agenda Items: None**

**Adjourn:** Motion by E.Kelley, seconded by H.Stratton, the meeting was adjourned.

**ACRONYMS:**

CST—Coordinated Services Team, TMG—The Management Group, IRIS—Include, Respect, I, Self-Direct, MER—Management Evaluation Review

Next Meeting: Thursday, May 11, 2017 at 5:30p.m.