

FLORENCE COUNTY HUMAN SERVICES DEPARTMENT
February 20, 2020
BOARD MEETING MINUTES

Present: Susan Theer, James Dunkel, Gary Steber, Holly Stratton Sherry Johnson Excused: Vicki Antonini, Ed Kelley Others: Jen Steber, Janet Nanninga, and Rebecca Kelley

S.Johnson called the meeting to order at 5:00p.m. Roll Call noted those members present with Vicki Antonini and Ed Kelley being excused. Roll Call noted D.Stanley and Ken Davis as resigned Board members.

Motion by G.Steber, seconded by J.Dunkel, the agenda was unanimously approved as posted.

Motion by H.Stratton, seconded by S.Theer, the minutes of the December 18, 2019 meeting were unanimously approved.

Motion by G.Steber, seconded by S.Theer, the Board voted unanimously to accept, with regret, the resignation of Community Board Member at Large, Diane Stanley. The Board vacancy will be advertised with applications to be read/considered at the next HSD Board meeting.

After discussion and questions, motion by H.Stratton, seconded by S.Theer, the December 2019 through February 2020 expenditures were approved unanimously. It is understood that client identifying information is blacked out to protect client confidentiality and that staff approval for all expenditures is present before payments are made.

Motion by G.Steber, seconded by J.Dunkel, staff trainings for February–March 2020 were approved unanimously.

R.Kelley provided a verbal report related to Child and Family activity since the last Board meeting as well as a written alternate care report.

J.Steber provided a verbal report related to Community Services activity since the last Board meeting.

J.Steber provided a verbal report related to Income Maintenance and Child Care programs since the last meeting.

J.Steber provided a written WHEAP activity report prepared by Kristina Williams, WHEAP Coordinator.

Motion by G.Steber, seconded by J.Dunkel, the Board voted unanimously to appoint Susan Theer, Holly Stratton, and Vicki Antonini to the Human Services Board with a term expiring December 2022. The appointments were approved at the January 2020 County Board meeting.

Motion by G.Steber, seconded by H.Stratton, the Board voted unanimously to approve the addition of the Prevention Facilitator position and forward to Personnel and County Board for review and approval.

Motion by H.Stratton, seconded by S.Theer, the Board voted unanimously to approve the Prevention Facilitator position description and forward to Personnel for review and approval.

Motion by G.Steber, seconded by S.Theer, the Board voted unanimously to send the Prevention Facilitator position description to Personnel and MWK Consulting and Investment for pay grade review and recommendation.

Motion by S.Theer, seconded by J.Dunkel, the Committee voted unanimously to advertise and interview for the Prevention Facilitator position contingent upon Personnel and County Board approvals.

J.Steber provided a verbal Directors report.

Motion by S.Theer, seconded by G.Steber, the Board unanimously adjourned.

Next Meeting: Thursday, April 16, 2020 at 5:00p.m.