

HUMAN SERVICES DEPARTMENT

January 31, 2019

BOARD MEETING MINUTES

Present: Susan Theer, James Dunkel, Sherry Johnson, Holly Stratton, Ed Kelley, Vicki Antonini, Ken Davis, Gary Steber Excused: Diane Stanley Others: Jen Steber, Rebecca Kelley

Sherry Johnson called the meeting to order at 5:30p.m. Roll Call noted those members present with D.Stanley being excused.

Motion by Theer, seconded by Stratton, the Board unanimously approved the agenda as posted.

Motion by Theer, seconded by Dunkel, the minutes of the November 8, 2018 and January 11, 2019 meetings were unanimously approved.

Motion by E.Kelley, seconded by Stratton the November-December 2018 and January 2019 expenditures were approved unanimously. It is understood that client identifying information is blacked out to protect client confidentiality and that staff approval for all expenditures is present before payments are made.

Motion by G.Steber, seconded by Dunkel, the staff training log was unanimously approved as presented.

J.Steber shared information related to non-budgeted revenue received through WIMCR reporting as a result of program billing shared between the Health Department and Human Services. The revenue received was split between the two Departments. J.Steber requested the HSD share of the revenue to be allowed for 2019 youth prevention programming as presented. Motion by G.Steber, seconded by Stratton, the Board unanimously approved the carryover for youth prevention funding and recommended to Audit and Budget for approval.

R.Kelley provided information related to Child and Family activity since the last Board meeting noting family reunifications occurring in February. R.Kelley recognized the School District in helping to make the reunifications successful—bus drivers and Administration.

J.Steber provided information related to Community Services activity noting J.Nanninga is expected to return from an extended medical leave in a week. J.Steber recognized Jenn Robinson for stepping into the Community Services section and covering the unit so well during Janet's leave.

J.Steber provided the latest information related to the government shutdown and potential effects on Food Share distribution. Further information will be shared via DHS press releases or via email as necessary.

J.Steber provided a written WHEAP activity report prepared by Kristina Williams, WHEAP Coordinator.

J.Steber provided a verbal Directors report.

No Board Comments.

Motion by Theer, seconded by Stratton, the meeting was adjourned.

NEXT MEETING: THURSDAY, March 14, 2019 at 5:30p.m.