



Extension

UNIVERSITY OF WISCONSIN-MADISON
FLORENCE COUNTY

***Mission:** We teach, learn, lead and serve, connecting people with the University of Wisconsin, and engaging with them in transforming lives and communities.*

Extension Florence County Education Committee Meeting Minutes

Monday, July 15, 2024 - 4:30 PM

Florence Natural Resource Center - Lower Level - NEW Conference Room

Members Present

Supervisors: Matt Brunette, Henry Sullivan, Tom Brandt, Joe Mills and Fran Modschiedler

Others Present

Office Manager – Jane Lindow

Area Extension Director – Amber Rehberg

Fair Board – Jessica Klumpp

Call to Order/Roll Call

Chairman Brunette called the meeting to order at 4:30 p.m. He reported that all Committee members were present.

Approval of Agenda

Supervisor Modschiedler made a motion to approve the agenda, supported by Supervisor Mills. Motion carried, with all voting “Aye” on a voice vote.

Approval of Minutes Extension Committee Meeting

Supervisor Brandt made a motion to approve the May 20, 2024, Extension Committee Meeting minutes, supported by Supervisor Modschiedler. Motion carried, with all voting “Aye” on a voice vote.

Public Comment

None

Fair Board Update- Discussion and/or Action

Jessica Klumpp gave highlights of what will be going on at the fair. There will be truck pulls rather than tractor pulls. There is a volunteer that is bringing back the coin scramble. They are looking to change the structure of the admission fees to include charging for children 5 and older. This price would then include the bounce houses for the kids. Jessica has requested that the County reinstate the \$5,000 into the County Budget to support the fair. Supervisor Brunette will check into this with the Audit & Budget Committee. Discussion ensued about who is responsible for cutting the grass at the fairgrounds. Supervisors Sullivan & Modschiedler will bring this to the Building & Grounds Committee.

2024 Budget Overview & Initial 2025 Budget Discussion

Lindow gave an overview of our current budget and spending, what was spent in the previous year and what changes we are anticipating for 2025. *This report is on file at the UW-Extension office.*

Approval of the Bills – Discussion and/or Action

Supervisor Brandt made a motion to approve and send the bills onto the Audit & Budget Committee, supported by Supervisor Modschiedler. Motion carried, with all voting “Aye” on a voice vote.

AED Extension Update/Report

Amber Rehberg went over the UW-Madison Division of Extension Partnership Agreement. She is looking for feedback on this document to help guide the relationship between the Counties and UW Extension. If there

were any red flags in this document, Rehberg would take those issues back to UW Extension for discussion and resolution. The committee did raise a question/concern regarding the lag time between when an educator leaves a position and a new one is hired. They recognized the complexity with benefits and leave accumulated, but definitely would like to see less time in between and a more streamlined hiring so programming can continue with as little interruption as possible.

Rehberg is working with the FoodWise Program to review current FoodWise Educator Position (Jeanne's Position) and any changes/updates needed for moving forward. Hope to have position posted in October with hiring complete by end of year and a hire date early in January.

Educator Reports

None - the educators are in the middle of Summer Programming.

Sustainable Forestry Conference - Information only

Lindow presented the final accounting of the 2024 conference. We brought in \$8,361.19 in sponsorships and registration fees. We spent \$6,785.44. We will be adding \$1,575.75 to our carryforward amount of \$5,864.39. So, we will start next year with a beginning balance of \$7,440.14. 2025 will be the 20th anniversary of this conference and we are looking to give some extra special gifts signifying that milestone.

FMLA Request

Lindow is looking for approval of FML for an upcoming surgery. Supervisor Modschiedler moved to approve the FML request and forward it onto the Personnel Committee. Motion supported by Supervisor Brandt. Motion carried. Supervisor Brandt moved to support Lindow to work from home during this time with temporary VPN access. Remote work will be used sparingly; but with the additional time and resources to train another staff, remote work will allow the most cost effective and efficient way to ensure necessary office management happens during recovery. This request will be forwarded to the Personnel Committee for consideration. The motion was supported by Supervisor Sullivan. Motion carried.

Future Agenda Items

Website Overview
2025 Budget approval

Next Meeting Dates

Monday, September 16, 2024, at 4:30PM

There being no further business, the meeting was adjourned by the Chair at 5:38 PM.

Respectfully submitted,
Jane Lindow
Office Manager