



**Extension**

UNIVERSITY OF WISCONSIN-MADISON  
FLORENCE COUNTY

***Mission:** We teach, learn, lead and serve, connecting people with the University of Wisconsin, and engaging with them in transforming lives and communities.*

**Extension Florence County Education Committee Meeting Minutes**

**Monday, May 17, 2021 – 4:15PM**

**Florence Natural Resource Center - Lower Level - Large Conference Room**

**Members Present**

Supervisors: Joe Mills – Chair, Matt Brunette – Vice Chair, Jeanette Bomberg, Susan Theer and Fran Modschiedler

**Others Present**

Office Manager – Jane Lindow

Human Development & Relationships Educator – Tierany Rugg

FoodWise Coordinator – Karly Harrison (Zoom)

Area Extension Director – Nancy Crevier

**Call To Order/Roll Call**

Chairman Mills called the meeting to order at 4:15 p.m. He reported that all Committee members were present.

**Approval of Agenda**

Supervisor Bomberg made a motion to approve the Agenda supported by Supervisor Theer. Motion carried, with all voting “Aye” on a voice vote.

**Approval to go into Closed Session**

A motion was made by Supervisor Bomberg and seconded by Supervisor Brunette to adjourn into Closed Session Pursuant to the following:

- WI State Stat. 19.85(1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. The purpose of the meeting is to consider employment for the Extension Florence County LTE Summer Horticulture Assistant and LTE 4H Youth Development Summer Intern position to include interviewing candidates.

A roll vote was taken and all members voted Aye. Motion carried with all voting “Aye” on a voice vote.

Moved by Supervisor Brunette and Supported by Supervisor Modschiedler to reconvene to Open Session to take action, if appropriate, on matters discussed in Closed Session. A roll call vote was taken and all members voted Aye. Motion carried with all voting “Aye” on a voice vote.

A motion was made by Supervisor Bomberg and seconded by Supervisor Theer to offer employment to #1 candidate for LTE Summer Horticulture Assistant (at a rate determined by the Personnel if they give raises for longevity as she has been with us for 3 years) and the #1 candidate for LTE 4H Youth Development Summer Intern, and move it on to Personnel. Motion carried with all voting “Aye” on a voice vote.

**Approval of Minutes Extension Committee Meeting**

Supervisor Theer made a motion to approve the March 15, 2021 Extension Committee Meeting minutes, supported by Supervisor Brunette. Motion carried, with all voting “Aye” on a voice vote.

**Public Comment**

None

**Fair Board Update – Discussion and/or Action**

Jessica Klumpp sent Lindow an email update. They are moving ahead with holding a “Mini Florence County Fair” with changes being made for this year only and all event being held outside. *The full report is on file at the UW Extension Office.*

Supervisor Bomberg updated that the water & sewer is not working. She is looking to use funds from the American Recover Act (which can be used for utilities-meaning sewer & water) for these repairs at the fairgrounds. This would benefit the entire county.

### **Approval of Bills – Discussion and/or Action**

Supervisor Bomberg made a motion to approve the Bills, supported by Supervisor Theer. Motion carried, with all voting “Aye” on a voice vote.

Tierany asked for clarification on mileage reimbursement when running an errand for work on her way to/from her home.

### **Training and Expenses – Discussion and/or Action**

None

### **AED Extension Update/Report**

Crevier reported on the AED position – will be making an offer fairly soon. Hoping that Mid to late June we should have a new AED. Regarding the 4-H/PYD position – the 2 final candidates have turned down the position. We are re-posting for this position.

### **Educator Reports**

Rugg provided a written report to the committee. Everyone from Extension will be back in the office by July 1. *All reports are on file at the UW-Extension office.*

Harrison reported for Richard – Jeanne is a 60% position but has been working full time hours to make sure Food, Fun & Fitness is a go for 2021. She has been reaching out to other services to ensure Funding through the Conservation Dept., attending school meetings, recruiting summer hires, has taken the USDA summer food trainings, is working on folders, recruiting a cook and speaking with NWTC to ensure the site available. She continues with her “Outdoor Classroom” at the Elementary School.

Harrison reported that she is doing the Senior Food Distribution and providing information and recipes for using the items in the boxes. Nutrition Nibbles also included to storage tips to ensure the food doesn’t go to waste.

### **FoodWise Florence County Agreement Letter**

This is an annual County Agreement letter for the County to support the FoodWise program as part of the Extension Office. The agreement is for the County to provide Physical Space and shared Direct & Indirect Costs & Resources in support of the FoodWise Program.

A motion was made by Supervisor Bomberg and supported by Supervisor Theer to sign the annual agreement. Motion carried with all voting “Aye” on a voice vote.

### **Sustainable Forestry Conference**

Conference was held May 5, 2021. All went well – there were 119 participants registered with 109 in attendance. The total cost of the meal was \$2,500. The committee will reconvene when final budget figures and paperwork has been completed to go over final results.

### **WEXA – Discussion and/or Action**

Crevier reported that they held their 1<sup>st</sup> Board meeting on May 5, 2021. Extension staff attended and felt that the meeting went well.

### **Future Agenda Items**

WEXA letter dated May 18, 2021

Summer Programming

Computer Purchase

**Next Meeting Dates**

Monday, July 19, 2021 at 4:15PM

There being no further business and on a motion made by Supervisor Brunette, seconded by Supervisor Modschiedler to adjourn. Motion carried, with all voting "Aye" on a voice vote.

Respectfully submitted,

Jane Lindow  
Office Manager