



**Extension**

UNIVERSITY OF WISCONSIN-MADISON  
FLORENCE COUNTY

***Mission:** We teach, learn, lead and serve, connecting people with the University of Wisconsin, and engaging with them in transforming lives and communities.*

## **Extension Florence County Education Committee Meeting Minutes**

**Monday, March 15, 2021 – 4:15PM**

**Florence Natural Resource Center - Lower Level - Large Conference Room**

### **Members Present**

Supervisors: Joe Mills – Chair, Matt Brunette – Vice Chair, Jeanette Bomberg, Susan Theer and Fran Modschiedler

### **Others Present**

Office Manager – Jane Lindow

Human Development & Relationships Educator – Tierany Rugg

FoodWise Educator – Jeanne Richard (Zoom)

FoodWise Coordinator – Karly Harrison (Zoom)

Area Extension Director – Nancy Crevier (Zoom)

### **Call To Order/Roll Call**

Chairman Mills called the meeting to order at 4:15 p.m. He reported that all Committee members were present.

### **Approval of Agenda**

Supervisor Bomberg made a motion to approve the Agenda supported by Supervisor Brunette. Motion carried, with all voting “Aye” on a voice vote.

### **Approval of Minutes Extension Committee Meeting**

Supervisor Bomberg made a motion to approve the December 2, 2020 Extension Committee Meeting minutes, supported by Supervisor Theer. Motion carried, with all voting “Aye” on a voice vote.

### **Approval of Minutes Extension Committee Meeting**

Supervisor Brunette made a motion to approve the January 5, 2021 Extension Committee Meeting minutes, supported by Supervisor Modschiedler. Motion carried, with all voting “Aye” on a voice vote.

### **Public Comment**

None

### **Fair Board Update – Discussion and/or Action**

Jessica Klumpp sent Lindow an email update. She said they have not met since June, but will be meeting in the near future.

Supervisor Mills welcomed Jane Lindow to the UW Extension – Office Manager position.

### **Approval of Bills – Discussion and/or Action**

Lindow advised the committee that in next month’s bills they will be seeing an invoice from Renewable Resource Solutions, LLC for \$6,000 the administrative functions they are performing for the Sustainable Forest Conference (these are services that Sabrina Leffler had done in the past), and an invoice for the catering of this event is anticipated to be between \$2,500-\$5,000 depending on registration and capacity limits. No county funds will be utilized for this event. Grant funds, Donor/Sponsors and registration fees are used to cover these costs.

Supervisor Modschiedler made a motion to approve the Bills, supported by Supervisor Brunette. Motion carried, with all voting “Aye” on a voice vote.

## **Training and Expenses – Discussion and/or Action**

None

## **Summer Hires – Discussion and/or Action**

Supervisor Theer made a motion to approve the 4-H Intern and Summer Horticulture Assistant job postings and forward to the Personnel Committee and change the application deadline to April 23, 2021, supported by Supervisor Modschiedler. Motion carried, with all voting “Aye” on a voice vote. Interviews will take place on Wednesday, April 28, 2021 pending Personnel Committee approval.

## **AED Extension Update/Report**

Crevier reported that they are close to making a job offer for the 4-H/Positive Youth Development position. Programming restrictions are changing (less restrictions) as of 4/1/2021. Between 1/1/2021 – 6/30/2021, Extension employees need to take furlough (unpaid leave) time. On the second invoice for payment, the County will receive credit (not be charged) for these furlough days. She is doing performance reviews on staff.

## **Educator Reports**

Rugg and Richards provided a written report to the committee.

*All reports are on file at the UW-Extension office.*

Harrison provided a detailed update on the Healthy Cents program, and stated that the “Outdoor Classroom” that Richards provided to the students was a 1<sup>st</sup> of its kind in the state of WI. For FoodWise she is working on a 3-year program proposal.

Richards shared that we are looking to go forward with FFF for 2021 (independently from the school’s summer program) in a way that is fun for the kids and yet abides by the COVID restrictions in place.

## **WEXA – Discussion and/or Action**

Supervisor Theer attended a short meeting. They were looking for volunteers for the Board. Two people from District 1 volunteered. Supervisor Theer then voted for them at a later election. Supervisor Mills will drop off the invoice for the WEXA dues to be paid.

## **Future Agenda Items**

FoodWise Florence County Agreement letter

Sustainable Forestry will be added as standing agenda item

Update on AED position

## **Next Meeting Dates**

Wednesday, April 28, 2021 at 4:15PM – Interviews for Summer Hires

Monday, May 17, 2021 at 4:15PM

There being no further business and on a motion made by Supervisor Theer, seconded by Supervisor Modschiedler. Motion carried, with all voting “Aye”, the meeting was adjourned.

Respectfully submitted,

Jane Lindow  
Office Manager