

The Florence County Audit, Budget, and Administrative Committee met at the Courthouse on May 14, 2024. The meeting was called to order at 6pm by the County Clerk/Administrative Coordinator, Donna Trudell. A quorum of members was present. Committee Supervisors present: Brunette, Johnson, Kellstrom, and Mills.

Excused: Supervisor Hedmark

Absent: None.

Election of Committee Chair

Clerk Trudell called for nominations from the floor for Chair.

Supervisor Mills nominated Supervisor Johnson.

Clerk Trudell called for further nominations.

Clerk Trudell called for the vote. Motion carried, with all voting "Aye" on a voice vote.

Clerk Trudell announced that Supervisor Johnson is the Committee Chair and turned the meeting over.

Election of County Board Vice-Chair

Chairwoman Johnson called for nominations from the floor for Vice-Chair.

Supervisor Mills nominated Supervisor Hedmark.

Chairwoman Johnson called for further nominations.

Chairwoman Johnson called for the vote. Motion carried, with all voting "Aye" on a voice vote.

Chairwoman Johnson announced that Supervisor Hedmark was the Committee Vice-Chair.

Agenda

Moved by Supervisor Mills approval of Agenda as presented.

Motion seconded by Supervisor Brunette.

Motion carried, with all voting "Aye" on a voice vote.

Minutes

Moved by Supervisor Mills to approve April 9, 2024 meeting minutes.

Motion Seconded by Supervisor Brunette.

Motion carried, with all voting "Aye" on a voice vote.

Opioid Settlement Funds

Kim Merrill, Finance Manager, updated the committee saying the Opioid yearly reporting was completed.

The Committee discussed with Merrill saying they want her and the Opioid Task Force to meet and select someone to continue the reporting and report back.

No action.

ARPA (American Rescue Plan Funds) / LATCF (Local Assistance and Tribal Consistency Funds)

Merrill updated the committee on the remaining funds and that the yearly reporting was completed.

No action

Tyler Technologies Finance System

Merrill updated the Committee saying she has completed and submitted to the auditors the bank reconciliation.

No action

Yearly Opioid Fund Reporting

The Committee discussed and gave direction to Merrill under the Opioid Settlement Funds agenda item.

Treasurers Monthly Report

Donna Liebergen, County Treasurer, presented the monthly Treasurer's report, which included account balances, interest rates, and investment accounts for April. She said that all accounts and funds are normal. Liebergen discussed a tax assessment program and will get more information from Zoning Administrator Sleeter. She also talked about implementing the positive pay program through Great North with our accounts.

Chairwoman Johnson thanked the Treasurer for the report.

No action

Treasurers Investments

Moved by Supervisor Brunette to authorize the County Treasurer to invest any monies in the best interest of the County.

Motion seconded by Supervisor Kellstrom.

Motion carried, with all voting "Aye" on a voice vote.

Finance Manager's Monthly Report

Merrill handed out and discussed current operating budget reports for all departments and the Capital Funds Plan with the Committee. Merrill discussed starting up the Uniform Grant Guidance process.

Chairwoman Johnson thanked Merrill for the report.

No action needed

Monthly Bills

Assistant Prevost handed out current month bill list and April's bill list asking Supervisors if they had any questions.

Moved by Supervisor Mills to approve all bills submitted by the County Clerk's Office to include the additional bills presented and authorize the Clerk to issue orders for the payment of the same.

Motion Seconded by Supervisor Brunette.

Motion carried, with all voting "Aye" on a voice vote.

Closed Session

Moved by Supervisor Mills to adjourn to Closed Session Pursuant to the following:

- WI State Stat. §§ 19.82 and 19.85 (1)(c) and (e) Deliberation or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining requires a closed session. The purpose of the meeting is to discuss and/or approve investment decisions.

Motion Seconded by Supervisor Brunette.

Motion carries, with all voting "Aye" on a voice vote.

Open Session

Moved by Supervisor Kellstrom to reconvene to Open Session to take action, if appropriate, on matters discussed in Closed Session.

Motion Seconded by Supervisor Mills.

Motion carries, with all voting "Aye" on a voice vote.

Moved by Supervisor Mills to approve the Treasurer's recommendation on investment strategy for 2024 bond monies.

Motion Seconded by Supervisor Kellstrom.

Motion carried, with all voting "Aye" on a voice vote.

Committee Concerns for Future Agenda Items

None at this time

Adjourn

Meeting adjourned by Chair at 7:13 p.m.

Respectfully submitted,
Donna Trudell, County Clerk