

The Florence County Audit, Budget, IT, and Administrative Committee met at the Courthouse on November 12, 2024. The meeting was called to order at 5:00pm by the Committee Chair. A quorum of members was present. Committee Supervisors present: Brunette, Hedmark, Kellstrom, Johnson, and Mills.

Agenda

Moved by Supervisor Hedmark approval of Agenda as presented.

Motion seconded by Supervisor Mills.

Motion carried, with all voting "Aye" on a voice vote.

Minutes

Moved by Supervisor Mills to approve October 3, October 8, and October 15, 2024 meeting minutes.

Motion Seconded by Supervisor Brunette.

Motion carried, with all voting "Aye" on a voice vote.

IT Coordinator Report

Denny Bomberg, IT, and Kim Merrill, Finance, continue to work on central copy machines with feedback from department heads.

Opioid Settlement Funds

Merrill reported, no changes from last month. Interest only was added to the account.

ARPA (American Rescue Plan Act Funds)

Merrill reported, departments are working on contracts to be in place by December 31, 2024 to spend all funds allocated to Florence County.

Tyler Technologies Finance System

Merrill is meeting with Tyler this next week on phase one of Time and Attendance

Treasurers Monthly Report

Donna Liebergen, County Treasurer, presented the monthly Treasurer's report, which included account balances, interest rates, and investment accounts for October. Liebergen discussed moving money due to interest rates.

Chairwoman Johnson thanked the Treasurer for the report.

No action

ACT 207 Ordinance

Liebergen and Pat Smith, County Forester, have been working together on developing a new tax deeded lands ordinance thru Wisconsin ACT 207. Will discuss more in December.

Treasurers Investments

Moved by Supervisor Hedmark to authorize the County Treasurer to invest any monies in the best interest of the County.

Motion seconded by Supervisor Brunette.

Motion carried, with all voting "Aye" on a voice vote.

Finance Manager's Monthly Report

Merrill handed out and discussed current operating budget reports for all departments. She said that a preliminary audit for 2024 is going on with auditors at the courthouse. She confirmed with auditors and scheduled the 2024 Audit for March 31 thru April 4, 2025.

Chairwoman Johnson thanked Merrill for the report.

No action needed

Finance Processes/Policies

Merrill reported, nothing at this time

Budget Amendments

Merrill reported, nothing at this time

Monthly Bills

Moved by Supervisor Hedmark to approve all bills submitted by the County Clerk's Office to include the additional bills presented and authorize the Clerk to issue orders for the payment of the same.

Motion Seconded by Supervisor Brunette.

Motion carried, with all voting "Aye" on a voice vote.

Closed Session

Moved by Supervisor Hedmark to adjourn to Closed Session Pursuant to the following:

- WI State Stat. §§ 19.82 and §§ 19.85 (1)(c) and (e) Considering employment, promotion, compensation or performance evaluation of any public employee over which the governmental body has jurisdiction or exercises responsibility. The purpose of the meeting is to strategize with the In-rem properties.

Motion Seconded by Supervisor Mills.

Motion carries, with all voting "Aye" on a voice vote.

Open Session

Moved by Supervisor Hedmark to reconvene to Open Session to take action, if appropriate, on matters discussed in Closed Session.

Motion Seconded by Supervisor Mills.

Motion carries, with all voting "Aye" on a voice vote.

Moved by Supervisor Brunette to approve the recommendations of County Treasurer Liebergen moving forward with In-rem properties.

Motion Seconded by Supervisor Kellstrom.

Motion carries, with all voting "Aye" on a voice vote.

Adjourn

Meeting adjourned by Chair at 5:43 p.m.

Respectfully submitted,

Donna Trudell,
County Clerk/Administrative Coordinator