

The Florence County Audit, Budget, and Administrative Committee met at the Courthouse on September 10, 2019. The meeting was called to order by the Chair at 6:00p.m. A quorum of members was present.

Committee Supervisors present: Bomberg, Dzekute, Kelley, Johnson and Steber. Absent: None.

Others Present: Sheriff Dan Miller, Human Services Director Jen Steber, Financial Manager Joe Bestor, Treasurer Donna Liebergen, and County Clerk/Administrative Coordinator Donna Trudell.

Agenda

Moved by Supervisor Steber approval of Agenda as presented.

Motion seconded by Supervisor Johnson.

Motion carried, with all voting "Aye" on a voice vote.

Minutes

Moved by Supervisor Johnson to approve August 13 and August 20, 2019 meeting minutes.

Motion Seconded by Supervisor Dzekute

Motion carried, with all voting "Aye" on a voice vote.

Capital Projects Plan

Moved by Supervisor Johnson to approve the proposal to fund the replacement of the Public Safety Building/Jail domestic hot water boiler from the Capital Projects Fund as budgeted for 2019.

Motion Seconded by Supervisor Steber

Motion carried, with all voting "Aye" on a voice vote.

Informational Technology

Moved by Supervisor Bomberg to approve the proposed amendments to the 2019 Operating Budget, including Informational Technology and Land Conservation. An attachment will be kept with the approved minutes in the County Clerk's Office.

Motion Seconded by Supervisor Steber

Motion carried, with all voting "Aye" on a voice vote.

Treasurers Monthly Report

D. Liebergen presented the monthly Treasurers Report which included account balances, interest rates, and investment accounts for August. She reported that the non-interest-bearing bank account for the CDBG RLF CLOSE PFED project grant was opened August 15, 2019, interest rates have dropped in the last month and 2 maturing CDARS have matured and will not be reinvested at this time.

Chairman Kelley thanked the Treasurer for the report.

Monthly Bills

Moved by Supervisor Johnson to approve all bills submitted by the County Clerk's Office including the additional bills presented, authorize the Clerk to issue orders for the payment of the same and authorize the Treasurer to void and reissue employees lost checks.

Motion Seconded by Supervisor Steber.

Motion carried, with all voting "Aye" on a voice vote.

Financial Manager's Monthly Report

J. Bestor presented the Financial Manager's monthly report to the Committee which included, Health Reimbursement Account Disbursements, 2018 Final Audit Report and a first look at the 2020 Operating Budget. Looking ahead Bestor will continue work on the 2020 Budget with department meetings, Mike Konecny, UGG Initiative, will return for September 12 to meet with the Administrators and the Personnel Committee will meet to discuss the phase 1 results for the 2019 Wage Review.

Chairman Kelley thanked the Financial Manager for the report.

2018 Annual Financial Draft Report

Moved by Supervisor Johnson to approve the final audited 2018 Annual Financial Report and the Management Communications Letter and send on to County Board.

Motion seconded by Supervisor Steber.

Motion carried, with all voting "Aye" on a voice vote.

Preliminary 2020 Operating Budget

Bestor presented preliminary numbers for the 2020 Operating Budget and the 2020 – 2024 Capital Improvement Plan. He answered any questions or concerns from the Committee.

Sheriff Miller presented his proposed 2020 Sheriff/Jail Budget for the Committee. He reviewed several highlighted priority line items which included revenue and expenses. He answered any questions or concerns from the Committee.

The Committee selected Thursday, September 19th at 5:00 p.m. & Monday, September 30th at 5:00 p.m. to continue the budget review process.

Adjourn

Moved by Supervisor Johnson adjourn.

Motion Seconded by Supervisor Steber

Motion carried, with all voting "Aye" on a voice vote.

Meeting adjourned at 7:10 p.m.

Respectfully submitted,

Donna Trudell
County Clerk