

The Florence County Audit, Budget, and Administrative Committee met at the Courthouse on April 14, 2020. The meeting was called to order by the Chair at 6:00p.m. A quorum of members was present.

Committee Supervisors present: Bomberg, Kelley, Johnson and Steber.

Telecommuting present: Supervisor Dzekute

Absent: None.

Others Present: Financial Director Joe Bestor, Financial Director in Training Paul Martin, Treasurer Donna Liebergen, and County Clerk/Administrative Coordinator Donna Trudell.

Agenda

Moved by Supervisor Johnson approval of Agenda as presented.

Motion seconded by Supervisor Steber.

Motion carried, with all voting "Aye" on a voice vote.

Minutes

Moved by Supervisor Steber to approve March 10th, 2020 meeting minutes.

Motion Seconded by Supervisor Dzekute.

Motion carried, with all voting "Aye" on a voice vote.

Introduction of new Finance Director

Donna Trudell, County Clerk/Administrative Coordinator introduced Paul Martin as the new Finance Director in training taking over Joes office May 1 with continued help from Joe when needed.

WCA/Aegis Property & Auto Insurance renewal

Donna Trudell explained that the Wisconsin County Mutual Insurance Corporation renewal was in her inbox on the night of the Personnel Meeting. She is asking that this Committee deny EMC's Property & Auto \$70,086 renewal and approve the Wisconsin County Mutual Insurance Corporation's Property & Auto renewal for \$48,230 which also includes smaller deductibles.

Moved by Supervisor Johnson approval to accept Wisconsin County Mutual Insurance Corporation's property and auto renewal for \$48,230 for May 1, 2020 thru May 1, 2021.

Motion Seconded by Supervisor Steber.

Motion carried, with all voting "Aye" on a voice vote.

Treasurers Monthly Report

Donna Liebergen presented the monthly Treasurers report which included account balances, interest rates, and investment accounts for March. Liebergen is gathering more information on proposed executive order for property tax. Chairman Kelley thanked the Treasurer for the report.

Treasurers Investments

Moved by Supervisor Steber approval to authorize the Treasurer to invest County monies in the best interest of the County.

Motion Seconded by Supervisor Johnson

Motion carried, with all voting "Aye" on a voice vote.

Financial Manager's Monthly Report

Joe Bestor presented the Financial Manager's monthly report to the Committee which included, December 2019 Budget review, 2019 Budget Amendments, 2020 Budget Watch, 2020 Budget Amendment, HRA Disbursement report, Preparation for 2019 Audit, the hiring of new Finance Director Paul Martin, COVID-19 2x per week updates and that the Sheriff reported that the 911 System is up and running correctly.

No Action

Chairman Kelley thanked the Financial Manager for the report.

2019 Budget Amendments

Moved by Supervisor Johnson to approve proposed amendments to the 2019 budget for UW-Extension-Insurance, Economic Development and County Treasurer- Tax Reimbursements.

Motion seconded by Supervisor Steber.

Motion carried, with all voting "Aye" on a voice vote.

2020 Budget Amendments

None

2020 Capital Project

Moved by Supervisor Bomberg to approve the request for Capital Project Funds of \$27,142 to purchase a F150 Ford Supercab for the Forestry & Parks Department. This project was approved by the Forestry & Parks Committee on November 13, 2019 and the full County Board on December 17, 2019 and was also approved as a Major Capital Project in the 2019 Budget. Policy requires that the Audit & Budget Committee must also approve the use of Capital Project Funds prior to implementation even if approved as part of the budget.

Motion seconded by Supervisor Steber.

Motion carried, with all voting "Aye" on a voice vote.

Monthly Bills

Moved by Supervisor Johnson to approve all bills submitted by the County Clerk's Office including the additional bills presented and authorize the Clerk to issue orders for the payment of the same.

Motion Seconded by Supervisor Steber.

Motion carried, with all voting "Aye" on a voice vote.

Adjourn

Moved by Supervisor Johnson adjourn.

Motion Seconded by Supervisor Steber

Motion carried, with all voting "Aye" on a voice vote.

Meeting adjourned at 6:40 p.m.

Respectfully submitted,

Donna Trudell, County Clerk