

The Florence County Audit, Budget, and Administrative Committee met at the Courthouse on March 12, 2019. The meeting was called to order by the Chair. Members present were Supervisors: Bomberg, Dzekute, Johnson, Kelley and Steber. Absent: None.

Moved by Supervisor Johnson, seconded by Supervisor Steber approval of Agenda. Ayes: Five (5). Nays: None (0). Motion carried.

Moved by Supervisor Dzekute seconded by Supervisor Johnson to approve February 2019 minutes. Ayes: Five (5). Nays: None (0). Motion carried.

Moved by Supervisor Bomberg seconded by Supervisor Johnson to approve the Information Technology Server Bid as recommended by Information Technology and County Board. Ayes: Five (5). Nays: None (0). Motion carried.

Moved by Supervisor Johnson seconded by Supervisor Bomberg to approve the request by the Sheriff to increase the allocation of 2019 Capital Project Funds from \$100,000 to \$207,400 to address an urgent need for four fully-equipped trucks to replace squad cars that have become a safety concern due to high mileage. The Sheriff is pursuing grant funding that could reduce the net cost by as much as \$18,275. If approved by the full County Board, this reallocation of funds will either require the County to delay other capital projects that were approved as 2019 expenditures in the Capital Improvement Plan or require additional funding for the Capital Project Fund either through borrowing or through a transfer of fund balance from the General Fund. Ayes: Five (5). Nays: None (0). Motion carried.

Moved by Supervisor Bomberg seconded by Supervisor Steber approval of the fourth quarter 2018 administrative fee of \$1,935.48 to be paid by the Economic Development Revolving Loan Fund to the Economic Development Department as recommended by the Economic Development Committee at their February 25, 2019 meeting. Ayes: Five (5). Nays: None (0). Motion carried.

Moved by Supervisor Dzekute seconded by Supervisor Steber to approve the request from Florence County Blue Ox Trail Riders, Inc. for a \$112,000 equipment loan to be secured by a chattel security agreement. If approved by the full County Board, the loan would be made from the Florence County General Fund and be repaid by semi-annual principal payments of \$11,200 beginning July 20, 2019 with final payment no later than January 20, 2024. The rate of interest of the loan will initially be 4.5% per year and will be reset annually at 100 basis points below the Prime Interest Rate published by the Wall Street Journal on the first business day of each year, with a minimum interest rate of 1.0%. Ayes: Five (5). Nays: None (0). Motion carried.

Donna Liebergen, Treasurer, presented the monthly Treasurers Report which included account balances, interest rates, investment accounts and three CD's maturing in March. Liebergen said she has negotiated better interest rates on several accounts that are up for renewal and will spread the renewal dates throughout the year for better access to funds if needed. She also has been keeping a close eye on several outstanding checks and will send reminders to everyone on her list to cash their checks.

Moved by Supervisor Steber, seconded by Supervisor Johnson to accept the Treasurer's monthly report, void any outstanding checks after 12 months and authorize the County Treasurer to invest monies in the best interest of the County. Ayes: Five (5). Nays: None (0). Motion carried.

Joe Bestor, Financial Manager, presented the Financial Manager's monthly report to the committee which included a review of year-to-date activity through December 2018 for all revenue and expense accounts by department, allocated insurance costs, carryover accounting fees, sheriff proposal to replace four squad cars, Blue Oz Trail Rider Loan Request, performance evals, merit increases, canine program, 2018 detailed budget revisions and year-end financial close prep.

Moved by Supervisor Johnson, seconded by Supervisor Steber to approve the Financial Manager's monthly Report. Ayes: Five (5). Nays: None (0). Motion carried.

Moved by Supervisor Johnson, seconded by Supervisor Dzekute to approve the request to carryover the 2018 budget allocation of \$4,000 for accounting fees in account 51510. This budget allocation was not spent in 2018 and is intended for consulting support needed to evaluate and/or develop financial policies and procedures to comply with the requirements of Uniform Grant Guidance. If approved by the full County Board, this commitment of funds will be further supported by the 2019 budget allocation of \$4,000. Ayes: Five (5). Nays: None (0). Motion carried.

Moved by Supervisor Johnson, seconded by Supervisor Steber to approve the proposed 2018 budget amendments including Land Conservation, Ski Hill, Wildlife Management, Parks, Health, Guardian ad Litem, Treasurer, Wildlife Abatement, and Buildings & Grounds. Ayes: Five (5). Nays: None (0). Motion carried.

No 2019 budget amendments

Moved by Supervisor Johnson, seconded by Supervisor Dzekute to approve all bills submitted by the County Clerk's Office including the additional bills presented and authorize the Clerk to issue orders for the payment of the same. Ayes: Five (5). Nays: None (0). Motion carried.

There being no further business on a motion made, seconded, and carried the meeting was adjourned.

Respectfully submitted,

Donna Trudell  
County Clerk