

The Florence County Audit, Budget, and Administrative Committee met at the Courthouse on February 11, 2020. The meeting was called to order by the Chair at 6:00p.m. A quorum of members was present.

Committee Supervisors present: Bomberg, Dzekute, Kelley, Johnson and Steber.

Absent: None.

Others Present: Blue Ox Trail Riders Vice President Tom Harrison, Economic Development Director Wendy Gehlhoff, Financial Manager Joe Bestor, Treasurer Donna Liebergen, and County Clerk/Administrative Coordinator Donna Trudell.

Agenda

Moved by Supervisor Johnson approval of Agenda as presented.

Motion seconded by Supervisor Dzekute.

Motion carried, with all voting "Aye" on a voice vote.

Minutes

Moved by Supervisor Dzekute to approve January 14th and 29th, 2020 meeting minutes.

Motion Seconded by Supervisor Steber.

Motion carried, with all voting "Aye" on a voice vote.

Florence County Blue Ox Trail Riders Loan

Tom Harrison, Vice President of the Florence County Blue Ox Trail Riders, discussed with the Committee a proposed loan from the County for the club to upgrade groomers and construct a new building to house the equipment used to groom County Snowmobile and ATV trails.

Moved by Supervisor Steber approval to table to the March Audit and Budget Meeting for more information for the request from Florence County Blue Ox Trail Riders, Inc. for a loan of up to \$130,000 to be used to finance equipment purchase and the construction of a building to house equipment used to groom the County's ATV and Snowmobile trails.

Motion Seconded by Supervisor Johnson.

Motion carried, with all voting "Aye" on a voice vote.

Florence County Blue Ox Trail Riders Building on County Land

Moved by Supervisor Steber approval to a request from Florence County Blue Ox Trail Riders, Inc. to construct a building on County land. The purpose of the building will be to house and repair equipment used to groom the County's ATV and Snowmobile trails. If approved by the full County Board, a long-term lease agreement would be drafted by the County's Corporate Counsel and approved by both boards.

Motion Seconded by Supervisor Johnson.

Motion carried, with all voting "Aye" on a voice vote.

CDBG CL PFED Grant Administration Agreement

Economic Director Wendy Gehlhoff explained to the Committee that the CDBG CL PFED project has additional funds and will begin a second phase for paving if amendment to original agreement is approved.

Moved by Supervisor Dzekute to approve proposed amendment to the CDBG CL PFED grant administration agreement between MSA and Florence County Economic Development to allow for bidding the asphalt paving of the Sawmill Road in the spring of 2020.

Motion Seconded by Supervisor Steber.

Motion carried, with all voting "Aye" on a voice vote.

Elected Officials Resolution

Moved by Supervisor Johnson to approve Resolution 2020-1 to allow Establishing Total Annual Compensation for County Elected Officials Pursuant to Wis. Stat. §59.22 as recommended by Personnel and send on to County Board for adoption.

Motion Seconded by Supervisor Steber.

Motion carried, with all voting "Aye" on a voice vote.

Payroll Accountant

Moved by Supervisor Johnson to approve proposed 2020 budget amendment transferring funds from the General Fund Balance to increase salary, benefit, and office costs of the County Clerk's Office by \$50,000 to cover the cost of a new Payroll Accountant position that will report to the Finance Director with responsibilities for payroll processing and reporting, benefit tracking, and financial support to the Sheriff's Office as recommended by the Personnel Committee. This proposal will be forwarded to the full County Board for approval.

Motion Seconded by Supervisor Steber.

Motion carried, with all voting "Aye" on a voice vote.

Supervisor Bomberg excused at 6:30 p.m.

Treasurers Monthly Report

Donna Liebergen presented the monthly Treasurers report which included account balances, interest rates, and investment accounts for December. Liebergen stated that the interest rates have been slowly going down. Chairman Kelley thanked the Treasurer for the report.

Financial Manager's Monthly Report

Joe Bestor presented the Financial Manager's monthly report to the Committee which included, December 2019 Budget review, Health Reimbursement Account Disbursements, and a new "Budget Watch" report of unbudgeted 2020 expenses approved by the Board.

Chairman Kelley thanked the Financial Manager for the report.

Monthly Bills

Moved by Supervisor Johnson to approve all bills submitted by the County Clerk's Office including the additional bills presented and authorize the Clerk to issue orders for the payment of the same.

Motion Seconded by Supervisor Steber.

Motion carried, with all voting "Aye" on a voice vote.

Adjourn

Moved by Supervisor Steber adjourn.

Motion Seconded by Supervisor Johnson

Motion carried, with all voting "Aye" on a voice vote.

Meeting adjourned at 6:37 p.m.

Respectfully submitted,

Donna Trudell, County Clerk