



# Florence County Health Department

501 Lake Ave PO Box 410 Florence, Wisconsin 54121 715-528-4837  
A.Seibold, RN, MS Health Officer/Director



## Florence County Board of Health Meeting Minutes

Wednesday, August 21, 2024 - 5:15 PM

Upstairs Conference Room or by conference call - please call Alisha for instructions at 715-528-3426

Mission: Connecting You to a Better Life!

Vision: Healthy people, vibrant communities

Values: COMMITMENT, COLLABORATION, COMPASSION

Call to order at 5:15pm

### Roll Call

Present: Sherry Johnson, Charles Kellstrom, Chase Erickson, Karen Thompson, Cindy Kmecheck, Dr. Erin DePrekel

Also Present: Annette Seibold, Alisha Krenzke

Excused: Carolyn Lemanski

M/S Kellstrom/ Kmecheck to approve agenda, unanimously approved

M/S Kellstrom/ Erickson to approve June 19, 2024 meeting minutes, unanimously approved

### 1. Reports

#### a. Financial Reports, Discussion/Action:

- i. M/S Kmecheck/Thompson to approve monthly bills for June and July , unanimously approved
- ii. M/S Kmecheck/ Kellstrom to approve staff training for August, September, and October, unanimously approved

#### b. Program/Plan Reports, Discussion/Action:

- i. Seibold went over budget 2025. Seibold discussed proposed wage increase for PHA and AA; previously discussed on June 19<sup>th</sup> meeting. Johnson asked Seibold to asterisk wage lines for proposed budget for Audit & Budget. Seibold will inform Finance Manager. Seibold discussed project accounting for program budgets for 2025. Seibold explained purpose of adding two new revenue lines, water testing and vaccine. M/S Kmecheck/ Erickson to approve Health's 2025 Budget, unanimously approved.
- ii. M/S Erickson/ Thompson to approve updated Job description for Administrative Assistant to Office Manager with additional responsibilities unanimously approved.
- iii. Seibold discussed DATCP current fees and proposed a 3 percent increase on fees for 2025. M/S Kellstrom/ Erickson to approve DATCP facilities increase by 3 percent in 2025, unanimously approved.
- iv. Seibold discussed one- time increase application on WIC grant. M/S Kmecheck/ Erickson to apply and accept WIC one-time increase grant, unanimously approved.

### 2. Director Reports

- a. Discussion and review Quarterly Environmental newsletter.
- b. Seibold informed committee of PH vending machine grant award; previously discussed at April 24<sup>th</sup> meeting. Department is currently looking at vending machines and supplies to purchase that are within the allowable expenses within grant.
- c. Seibold presented Opioid Settlement Taskforce survey summary. Seibold discussed that a crisis diversion house is needed per the OST survey summary.

3. Committee Comments for Future Agenda Items- Move future meetings to 5:30pm

4. Next meeting date: **October 16, 2024 at 5:30pm**

5. Adjourn at 6:10pm

Please Note: If you have any special needs or you require special accommodations, please contact Annette Seibold at 528-4837 or write to her at the department. Please contact the Department at least 24 hours prior to the scheduled meeting date.

NOTICE OF POSSIBLE QUORUM: Please be advised that it is possible that a quorum of other Florence County Committees may be in attendance. It is not intended for this meeting to include any other committee other than the Health Committee unless specifically posted as such. Please be advised that there will not be any formal discussion or any official action taken of any pending or future matters pertaining to Florence County under the authority of any committee at this meeting other than the Health committee, as posted