



# Florence County Health Department

501 Lake Ave PO Box 410 Florence, Wisconsin 54121 715-528-4837  
A.Seibold, RN, MS Health Officer/Director



## Florence County Board of Health Meeting Minutes

Wednesday, June 7, 2023

### Upstairs Conference Room of Florence County Courthouse

Mission: Connecting You to a Better Life!

Vision: Healthy people, vibrant communities

Values: COMMITMENT, COLLABORATION, COMPASSION

**Call to Order/Roll Call:** Susan Theer, Chair

**Present:** Susan Theer, Carolyn Lemanski Charles Kellstrom, Cindy Kmecheck and Sherry Johnson

**Call In:** Chad Hedmark      **Excused:** Dr. Erin DePrekel

M/S Kellstrom/Johnson to approve the agenda as posted unanimously approved

M/S Lemanski/Kellstrom to approve April March 15, 2023, meeting unanimously approved

M/S Johnson/Lemanski to approve April & May expenditures unanimously approved

Staff Trainings-There are no out of county staff trainings to report in June 2023, no action needed

### 1. Program/Plan Reports

- i. Approval to increase Bacteria & Nitrate Water lab fees due to supply/shipping costs M/S Johnson/Kmecheck unanimously approved.
- ii. Approval to Advertise and accept bids per county procurement policy for HD vehicle with trade-in 2018 Ford Ecosport using PH ARPA funds M/S Johnson/Lemanski unanimously approved.
- iii. Approval to accept BSN Bellin student for summer community health class requirement M/S Lemanski/Johnson unanimously approved.
- iv. Approval to accept resignation with regret and post/interview for Administrative Assistant position M/S Johnson/Lemanski unanimously approved. The board and Seibold recognized and thanked S. Jerue for her work with the department.
- v. Approval to extend Public Health Nurse hours from 35-40 hours as grant funded until Administrative Assistant is filled. M/S Johnson/Kmecheck unanimously approved.
- vi. Approval to contract for Chronic Disease Prevention Educator annual renewal M/S Johnson/Lemanski unanimously.

### 2. Director reports

Seibold reviewed the 2022 Community Health Improvement Plan Report Card. The Report Card highlights the activities and programs that were completed throughout the year. Seibold shared a map of the Mountain Bike Trail and stated that there has been work done on the Mountain Bike Trail through Forestry and Parks. Seibold reported that she reviewed and updated the Dress Code Policy and Procedure for the Health Department to include *Tattoos & Piercings are allowed as long as they are not offensive per the discretion of the Health Director*. Seibold also made requests for three board members for AA interviews on 6/13/23 per Administrative county policy.

3. Committee Comments for Future Agenda Items: N/A
4. Next meeting date: Wednesday, July 19, 2023, or TBA
5. Adjourn by: Susan Theer, Health Committee Chair

Connecting you to a **Better Life!**