



Florence County Health Department

501 Lake Ave PO Box 410 Florence, Wisconsin 54121 715-528-4837
A.Seibold, RN, MS Health Officer/Director



Florence County Board of Health Meeting Minutes

Wednesday, March 15, 2023

Upstairs Conference Room of Florence County Courthouse

Mission: Connecting You to a Better Life!

Vision: Healthy people, vibrant communities

Values: COMMITMENT, COLLABORATION, COMPASSION

Call to Order/Roll Call: Susan Theer, Chair

Present: Susan Theer, Dr. Erin DePrekel, Carolyn Lemanski, and Charles Kellstrom

Call In: Cindy Kmecheck **Excused:** Sherry Johnson **Not Excused:** Chad Hedmark

M/S Kellstrom/Lemanski to approve the agenda as posted unanimously approved

M/S Lemanski/Kellstrom to approve February 22, 2023, meeting unanimously approved

M/S Kellstrom/Lemanski to approve February expenditures unanimously approved

M/S Kellstrom/Lemanski to approve March & April Staff Training Log unanimously approved

1. Program/Plan Reports

- i. Public Health Emergency Preparedness (PHEP)/ COVID 19 Updates-Seibold reported that contact tracing for all positive COVID cases is still being fulfilled by making a phone call or sending them a guidance letter in the mail. Florence County Health Department (FCHD) is handing out COVID-At Home Test Kits to anyone that is interested. Although the test kits can be ordered on-line, having the test kits on-hand allows for more accessibility to our community. FCHD staff visited the Tipler Meal Site last week to distribute test kits to interested community members. As of right now, FCHD has no Single Dose COVID Bivalent Boosters on hand. If someone is interested in receiving a dose, please visit the 3 pharmacies in Iron Mountain: Walgreens, Wal-Mart or The Drug Store (TDS) as they are hosting daily walk-in clinics.
- ii. Approval of MOU with Vivent Health M/S DePrekel/Kellstrom unanimously approved
- iii. Approval to increase wage of Administrative Assistant M/S Lemanski/Kellstrom unanimously approved
- iv. Approval for Public Health Nurse to bring her emotional support animal (ESA) dog to office during working hours to support workplace moral and promote mental health
 - a. Board wishes to re-visit this topic when a few questions are addressed within the County's policies.
- v. Approval of the 140.06 Annual Report M/S Lemanski/Kellstrom unanimously approved

2. Director reports

Seibold reported that FCHD has Pre-booked 130 doses of Flu for the 2023-2024 season. FCHD has been in the process of billing Secondary Insurance Companies regarding 2022 flu vaccine. In the past FCHD was able to bill using one program (TransactRx) for all claims whether the client had straight Medicare or/and secondary insurance plan. This billing cycle, FCHD is having to bill each secondary insurance company separately. Most claims have been paid, however there are a few claims pending payment and a few claims that have been denied.

3. Committee Comments for Future Agenda Items: ESA Policy
4. Next meeting date: Wednesday, April 19, 2023, or TBA
5. Adjourn by: Susan Theer, Health Committee Chair

Connecting you to a **Better Life!**