



Florence County Health Department

501 Lake Ave PO Box 410 Florence, Wisconsin 54121 715-528-4837
A.Seibold, RN, MS Health Officer/Director



Florence County Board of Health Meeting Minutes

Wednesday, January 18, 2023

Upstairs Conference Room of Florence County Courthouse

Mission: Connecting You to a Better Life!

Vision: Healthy people, vibrant communities

Values: COMMITMENT, COLLABORATION, COMPASSION

Call to Order/Roll Call: Susan Theer, Chair

Present: Susan Theer, Sherry Johnson, Dr. Erin DePrekel, Carolyn Lemanski, Charles Kellstrom

Call In: Cindy Kmecheck & Chad Hedmark

M/S Johnson/Lemanski to approve the agenda as posted unanimously approved

M/S Kellstrom/Johnson to approve November 16, 2022 meeting minutes & November 29, 2022 Interview Minutes unanimously approved

M/S Johnson/Lemanski to approve November & December expenditures unanimously approved

M/S Kellstrom/Lemanski to approve Staff Training unanimously approved

1. Program/Plan Reports

- i. Public Health Emergency Preparedness (PHEP)/ COVID 19 Updates-Seibold reported that contact tracing for all positive COVID cases is still being fulfilled by making a phone call or sending them a guidance letter in the mail. Florence County Health Department (FCHD) is handing out COVID-At Home Test Kits to anyone that is interested. Although the test kits can be ordered on-line, having the test kits on-hand allows for more accessibility to our community. FCHD has single dose vials of the COVID Booster vaccine. The single dose vials reduce waste of the vaccine verses the multi dose vial which contains six doses.
- ii. Approval of Strategic Plan Progress-Seibold shared the Strategic Plan Progress Report with the Board of Health. Seibold stated that the Strategic Plan is an internal plan of the health department that allows staff to look at health disparities such as age, transportation, and access to health care through a close up lens to recognize services that would be beneficial to the population that the department serves. FCHD determines what the priorities are and set goals that are either current or ongoing. The BOH chair signed a letter that gives FCHD approval to proceed with the PHAB reaccreditation process. M/S Johnson/Lemanski unanimously approved
- iii. Approval for DATCP Fees to align regionally and reflect state increase-M/S Johnson/Kellstrom unanimously approved
- iv. Approval for Registered Sanitarian job description and wage update per HR Company and send to Personnel Committee-M/S Johnson/Kellstrom unanimously approved
- v. Approval for Work Study Senior Student-M/S Johnson/Lemanski unanimously approved
- vi. Approval for Summer 2023 AHEC College Student-M/S Johnson/Lemanski unanimously approved
- vii. Approval for Public Health Assistant to work 23-25 per week-M/S Lemanski/Johnson unanimously approved this recommendation to be presented to the Personnel Committee.
- viii. Approval for Health Officer to attend Agents of Change Summit on March 6-7, 2023, in San Diego as funded by PHEP WFD Grant-M/S Kellstrom/Lemanski unanimously approved this recommendation to be presented to the Personnel Committee.

- ix. Approval for Registered Sanitaria/EPC to attend 2023 Preparedness Summit on April 24-27, 2023, in Atlanta, GA as funded by PHEP WFD grant-M/S unanimously approved this recommendation to be presented to the Personnel Committee.
2. Director reports- Seibold reported that FCHD passed the 140 State Review and remains a Level 3 Health Department. Seibold reported that the Environmental Health newsletter has been sent out to all licensed facility owners in Florence County. The Registered Sanitarian is teaching The Public Health Assistant about the steps to take to complete inspections and take water collections of all the county's permitted Tourist Rooming Houses (TRH).
3. Committee Comments for Future Agenda Items-N/A
4. Next meeting date: **Wednesday, February 22, 2023**, or TBA
5. Adjourn by Susan Theer, Health Committee Chair

Connecting you to a **Better Life!**