

**Florence County Board of Health Meeting Minutes  
June 17, 2015**

Present: Holly Stratton, Matt Brunette, Cindy Kmecheck, Yvonne Van Pembrook, Susan Theer, Sherry Johnson and Carolyn Lemanski.

Absent: Ron Erickson

Stratton called the meeting to order at 6p.m.

M/S Johnson, Theer to approve agenda, unanimously approved.

M/S Van Pembrook, Kmecheck to approve minutes from April 15, unanimously approved.

**Child Death Review Team/ Maternal Child Health:** A Price/RN presented a power point report on program with new initiatives, goals and state reporting requirements.

**Public Health Preparedness:** Report given by A Everett Hoh on activities and planning for the past year and upcoming grant including Ebola tabletop exercise with partners on July 28, 2015.

**Accreditation Update:** S Giddings shared the Public Health Accreditation Board (PHAB) website and our timeline for document submission. M/S Lemanski/Kmecheck to send a letter of support of accreditation to PHAB, unanimously approved.

**Health Plan (CHIP):** Seibold gave update on coalition activities for AODA & Mental Health and the possibility of uniting the two groups for increased capacity.

**CHA/CHIP and Strategic Plan:** Seibold reviewed the recently completed CHA/CHIP and Strategic Plan with the board and will incorporate edits for final copies.

**Staff Performance Evaluations:** An evaluation including a staff worksheet was reviewed by the board. M/S Johnson, Theer to support the Health Department Staff Performance Evaluations as presented.

**Approval for Department vehicle purchase:** Seibold presented a report on vehicle use and advertisement. Discussion on insurance followed. M/S Johnson, Van Pembrook to support a health department vehicle purchase and send to Personnel for approval, unanimously approved.

**Director's Update:** Budget updates for EOY 2014 given by Seibold. Meeting schedule for next board of health are adjusted to meet requirements for county budget planning. Sign amendment ordinance discussed and board supported Seibold assessing draft proposal for future. FSRL website reviewed with board and Seibold will continue discussions with DHS for potential contract with UW-Oshkosh for ES services.

M/S Johnson/Van Pembroke to adjourn and unanimously approved.

**Next Meeting Date- August 13, 2015, at 6pm**

**Acronyms:**

CDC Center for Communicable Disease  
CHA Community Health Assessment  
CHIP Community Health Improvement Plan  
DHS Department of Health Services  
ES Environmental Sanitarian  
FSRL Food Safety Recreation Licensing  
MAPC Medicaid Assistance Personal Care  
NACCHO-National Association of City and County Health Officials  
PHEP Public Health Emergency Preparedness  
RWJ Robert Woods Johnson Foundation