



# Florence County Health Department

501 Lake Ave PO Box 410 Florence, Wisconsin 54121 715-528-4837  
A.Seibold, RN, MS Health Officer/Director



## **Florence County Board of Health Meeting Minutes**

**March 18, 2020- 5:00 PM**

**Florence County Courthouse**

**Upper Level Conference Room**

Mission: Connecting You to a Better Life!

Vision: Healthy people, vibrant communities

Values: COMMITMENT, COLLABORATION, COMPASSION

Call to order/Roll Call- Meeting called to order by Holly Wahlstrom Stratton. Present: Holly Wahlstrom Stratton, Sherry Johnson, Carolyn Lemanski, and Susan Theer, Vonnie VanPembrook; Excused: Cindy Kmecheck

M/S Theer/Lemanski to approve the agenda as posted, unanimously approved.

M/S Theer/Johnson to approve February 19, 2020, meeting minutes, unanimously approved.

M/S Johnson/Theer to approve February expenditures, unanimously approved.

Budget: Seibold gave update on 2019 final budget using less levy than anticipated due to additional grants.

M/S Theer/Johnson to approve Staff Training report for April, unanimously approved.

Chad Hedmark seated at 5:10pm

CHA/CHIP: Alcohol Brief reviewed by Seibold with thanks to Julia Vassar.

2020-2025 CHIP by PHN- A Price presented and received input for CHIP draft. VanPembrook commended Price for all her work on the CHA and CHIP with community partners. Action: M/S Lemanski/VanPembrook to approve CHIP, unanimously approved.

Performance Management-Quality Improvement Projects: Price reviewed QI project on PHEP budgetary reports to state: initial, mid-year and final. Seibold reviewed DNR TN administrative QI project on financial reporting requirements.

Reaccreditation: Input and approval of Strategic Plan: Seibold presented and received input on annual review of department Strategic Plan and progress.

Approval of accreditation grant from WI DHS- An email was shared and discussed offering participation in a state grant the department is eligible for as a PHAB nationally accredited health department for up to \$5,000. Discussion/Action: M/S Johnson/Lemanski, unanimously approved

Environmental Health: A program summary of the outreach was discussed. Hedmark suggested distributing the kits in April to provide alignment with the tick season onset.

Director Reports: AHEC Summer Intern has been offered to a local college student. The student will be contacted directly by AHEC. Discussion on revising the PHN job description to align with Level 3 LHO requirements per state stats and revision of LHO job description to improve cohesiveness of document. The committee recommended Seibold to bring for review at April meeting to begin process. COVID 19 discussion on public health strategies to decrease the epi curve and reduce the overload on healthcare systems. Seibold gave updates of national, state and local directives and Governor orders to follow and enforce to control the spread and protect communities. PPE shortages and test criteria discussed. Theer informed Seibold that the committee has recommended Seibold for the Wisconsin Health Officer of the year award. Seibold thanked the committee for the honor and appreciated the staff and board in their leadership on issues and services for the community.

Committee Concerns/Future Agenda Items: Job Descriptions as noted and COVID 19 updates.

Next meeting date: April 15, 2020 at 5pm. Call in will be available.

M/S Johnson/Theer, unanimously approved.