

Florence County Board of Health Meeting Minutes

Date: February 21, 2018

Present: Holly Wahlstrom-Stratton, Sherry Johnson, Vonnie Van Pembrook, Susan Theer, Carolyn Lemanski, and Mark Wenzel. Excused: Cindy Kmecheck

Stratton called the meeting to order at 5:00p.m.

Motion by Theer to approve the agenda as posted, seconded by Johnson, the agenda was unanimously approved.

Motion by Van Pembrook, seconded by Theer, to approve December 11, 2017 meeting minutes, unanimously approved.

Motion by Johnson, seconded by Theer, to approve the December 2017 and January 2018 expenditures, unanimously approved.

Staff Training - Motion by Johnson, seconded by Van Pembrook to approve March and April 2018 staff training report, unanimously approved.

Registered Sanitarian Report: Inspections and DNR TN grant 2018 APrice shared Environmental Sanitarian report showing 8 inspections completed for January with a breakdown of types of facilities that were inspected. Price noted FCHD has presented a summary of the inspection program at all town boards with two more to complete in February. APrice explained the certified water lab for bacteria testing has passed the DATCP inspection and is certified and operational. The first test was completed this week. The DNR TN grant will require testing for 39 wells which supply water to the public. Wells of businesses that serve the public are also inspected for structural soundness and routes of potential contamination under the grant. Seibold commended Price on receiving a \$2500 competitive grant towards Standardization which is part of the DATCP contract requirement.

Access to Health Care: Reproductive Health APrice reviewed a reproductive health program report with 1 new client receiving services in February which includes Dual Protection services and STI testing. Outreach efforts were discussed.

CHIP: AODA & MH Coalition Seibold presented the annual CHIP report card reviewing updates on strategies. A Kolberg presented updates on Prevention for Success (PFS) grant - through the report shared summarizing 2017-2018 grant activities to date. Kolberg explained the doterra charcoal based packets that will be distributed with the additional 20 lock boxes in the community. The charcoal based packets deactivate the prescription pills and can then be disposed of safely.

Public Health Accreditation Board Seibold shared mentoring to four other counties available through RingCentral meeting on new phone system. Prevention grant supports this accreditation work.

Approval to increase specific immunization charges to cover increased cost of vaccine

Seibold shared shortage of Hepatitis B vaccine and increased cost. Seibold explained department charges for minimal administrative fees in order to keep costs to clients low. We have generally charged just \$15 above actual cost of vaccine and as reimbursed by MA. Motion by Van Pembroke, seconded by Lemanski to increase Hepatitis B cost at \$15 above actual cost, unanimously supported.

Approval of POS contract for RD Motion by Van Pembroke, seconded by Wenzel to approve Registered Dietitian contract with Nancy Osterberg and unanimously approved for 2018. A Registered Dietitian is required as part of WIC.

Approval of POS contract for Chronic Disease Educator Seibold reviewed contract for certified and insured Tai Chai instructor as an evidence-based program for Chronic Disease prevention through the CDC. Motion by Johnson, seconded by Theer to approve Chronic Disease Educator contract with Debbie Flannery through 6/30/2018.

Budget Seibold reviewed preliminary final fiscal report from 2017 noting approximately \$15,000 less use of tax levy than budgeted primarily due to increased revenue from programs and grants than anticipated.

Approval for out of state travel to attend NACCHO training as covered by PHEP grant Discussion on Public Health Emergency Preparedness grant covering all costs for National Association of City and County Health Officials training for ASeibold and APrice on July 10-12. Motion by Johnson, seconded by Theer to approve and forward to Personnel Committee, unanimously approved.

Director reports Seibold reviewed reports on 2 year old Immunizations, Focus Groups and 2017 Performance Management Dashboard. Pertussis Outbreak update given with currently 19 lab confirmed cases requiring mandated reporting, investigation and isolation of each case and follow up with direct (household) contacts.

Committee Concerns/ Future Agenda Items-None

Adjourn- Motion by Theer, seconded by Lemanski, unanimously supported.

Next meeting date: **Wednesday, April 18, 2018 at 5pm.**

Acronyms:

AODA & MH	Alcohol and Other Drug Abuse and Mental Health
CHIP	Community Health Improvement Plan
DATCP	Department of Agriculture, Trade, and Consumer Protection
DHS	Department of Health Services
DOR	Dose of Reality (Preventive prescription drug campaign)
DNR	Department of Natural Resources
FCHD	Florence County Health Department
QPR	Question, Persuade and Refer
TN	Transient Non Community