

The Florence County Personnel, Law Enforcement, Emergency Management, and Emergency Medical Committee met at the Courthouse on September 7, 2023. The meeting was called to order by the Chair at 6:00 p.m. A quorum of committee members was present.

Committee Supervisors present: Bomberg, Johnson, Mills, Steber, and Theer.

Absent: None

Agenda

Moved by Supervisor Johnson to approve the Agenda, as presented.

Motion Seconded by Supervisor Mills.

Motion carries, with all voting "Aye" on a voice vote.

Minutes

Moved by Supervisor Steber to approve August 3, August 8, August 10, August 15, and August 18, 2023 meeting minutes, as presented.

Motion Seconded by Supervisor Theer.

Motion carried, with all voting "Aye" on a voice vote.

Child Support Bills

No bills

No action

Crisis Status

Moved by Supervisor Steber approval to remove crisis status on both Lead Social Workers and approve employee payroll status change.

Motion Seconded by Supervisor Johnson.

Motion carried, with all voting "Aye" on a voice vote.

PTO Policy

Moved by Supervisor Johnson to approve the PTO Policy that was presented and include language for calculating part-time employees.

Motion Seconded by Supervisor Steber.

Motion carried, with all voting "Aye" on a voice vote.

Review with Wage Administration Policy

County Clerk/Admin Coordinator, Donna Trudell, reviewed the Wage Administration Policy with Committee members. She will review with Audit and Budget Committee and also County Board Supervisors.

Resignation

Moved by Supervisor Johnson to accept the resignation of Sheriff Deputy Kleikamp. Last day of work was August 2, 2023. The Sheriff is currently advertising.

Motion Seconded by Supervisor Theer.

Motion carried, with all voting "Aye" on a voice vote.

Sheriff Monthly Report

Chief Deputy Peterson presented the Committee with the month of July 2023 report which recorded 850 calls for service, 151 calls received to 911, 15 arrests, 8,208 jail log of activity, 70 incident reports by Deputies, 73 citations, 1 felony prosecutions, 237 traffic stops, 23 accidents, 21-K9 deployments, 4-K9 drugs found, and 8.26 inmate average daily population.

Collected Fines and Revenues: Jail booking, jail pay for stay, jail inmate housing, jail huber, Sheriff Fee's, fines, and Misc. Reimbursements totaled \$7,617.40

Chief Deputy Peterson discussed cell phone use and that the Chain of Lakes in July was very busy.

Committee Chair thanked him for the report.

No action

Sheriff and Emergency Government Bills

Moved by Supervisor Johnson approval to send Sheriff and Emergency Government's monthly bills to Audit and Budget Committee for approval.

Motion seconded by Supervisor Steber.

Motion carried, with all voting "Aye" on a voice vote.

Emergency Management/EMS Reports

Amanda Mulvey, Emergency Management Coordinator/Interim Emergency Medical Director, presented reports for September.

HazMat: No incidents. Computer Hazmat Equipment Grant awarded – purchases pending.

EMS: ALS flexible staffing licensure granted by Wisconsin DHS EMS on 09/05/2023. EMS Portal initial rollout complete. Lexipol policy and procedure weekly workgroup continues. Protocol manuals established and printed for placement in stations. Recruitment efforts remain a key focus. Staffing combinations continue as we closeout flex grant project purchases at existing services before closure. Attended the Tipler Town meeting 8/16 to address board concerns regarding site use for EMS personnel. Tipler has granted a one-year continuation of premises use for staff and ambulance storage. Outreach to Aurora Fire Chief regarding premises use similar to Tipler until buildings are in place. Design and build bid notices are prepped and awaiting a final preconcept estimate before publishing. Initial onboarding with EMS MC (billing agency) is underway with a go live date of 10/1. Dickinson MCA meeting attendance 9/6 with Assistant Coordinator.

Hazard Mitigation Planning: 2023 Plan review by FEMA pending.

LEPC: Next meeting to be held upon the approval notice from FEMA of the 2023 Hazard Mitigation Plan so that committee review can be completed and plan forwarded to County Board for approval.

EMPG/EPCRA: Modifications of FY23 grant underway with FY24 applications opening soon.

Other: Hosted the 8/8 NE Region EM meeting at the Resource Center. Attended the site survey and Teams meeting with the Interoperability Council & L3Harris regarding the WISCOM 700/800 radio tower project with VHF overlay for Florence County. Budget planning for EM & EMS in progress. Attended the 9/7 Community Conversation session with NWTC's new President-Dr. Kristen Raney.

Committee Chair thanked her for the report.

No action

EMS Building Projects

Nothing new to discuss

EMS Rapid Response Vehicle

Moved by Supervisor Johnson to approve the Ewald state bid for the purchase of a rapid response vehicle for \$45,880 in the 2023 EMS Budget.

Motion seconded by Supervisor Steber.

Motion carried, with all voting "Aye" on a voice vote.

Procurement Policy

Moved by Supervisor Johnson to add language to the Administrative Policy Manual – Procurement Policy.

Additional language has been sent to County Attorney.

Motion seconded by Supervisor Steber.

Motion carried, with all voting "Aye" on a voice vote.

Closed Session

Moved by Supervisor Steber to adjourn to Closed Session Pursuant to the following:

- WI State Stat. §§ 19.85 (1)(c) Considering employment, promotion, compensation or performance evaluation of any public employee over which the governmental body has jurisdiction or exercises responsibility. Review 2 EMS employee job positions and wages.
- WI State Stat. §§ 19.85 (1)(c) Considering employment, promotion, compensation or performance evaluation of any public employee over which the governmental body has jurisdiction or exercises responsibility. Review EMS protective status classification.
- WI State Stat. §§ 19.85 (1)(c) Considering employment, promotion, compensation or performance evaluation of any public employee over which the governmental body has jurisdiction or exercises responsibility. Review later transfer for employee vacation.
- WI State Stat. §§ 19.85 (1)(c) Considering employment, promotion, compensation or performance evaluation of any public employee over which the governmental body has jurisdiction or exercises responsibility. Review departmental procedure between Sheriff and EM.
- WI State Stat. §§ 19.85 (1)(c) Considering employment, promotion, compensation or performance evaluation of any public employee over which the governmental body has jurisdiction or exercises responsibility. Review IT System Agreement
- WI State Stat. §§ 19.85 (1)(c) Considering employment, promotion, compensation or performance evaluation of any public employee over which the governmental body has jurisdiction or exercises responsibility. Start review of employee wages for 2024 Budget.

Motion Seconded by Supervisor Johnson.

Motion carries, with all voting "Aye" on a voice vote.

Open Session

Moved by Supervisor Johnson to reconvene to Open Session to take action, if appropriate, on matters discussed in Closed Session.

Motion Seconded by Supervisor Mills.

Motion carries, with all voting "Aye" on a voice vote.

Moved by Supervisor Johnson approval to send EMS employee wage discussion to the budget process.

Motion Seconded by Supervisor Johnson.

Motion carries, with all voting "Aye" on a voice vote.

Discussion only on EMS protective status

Discussion only on employee lateral vacation transfer

Discussion only on Sheriff and EMS procedures

Moved by Supervisor Steber to approve the IT System User Agreement.

Motion Seconded by Supervisor Johnson.

Motion carries, with all voting "Aye" on a voice vote.

Started discussion with employee 2024 wages

Adjourn

Meeting adjourned by Chair at 7:45 p.m.

Respectfully submitted,

Donna Trudell,
County Clerk/
Administrative Coordinator