

The Florence County Personnel, Law Enforcement, Emergency Management, and Emergency Medical Committee met at the Courthouse on August 3, 2023. The meeting was called to order by the Chair at 6:00 p.m. A quorum of committee members was present.

Committee Supervisors present: Bomberg, Johnson, Mills, Steber, and Theer.

Absent: None

Agenda

Moved by Supervisor Johnson to approve the Agenda, as presented.

Motion Seconded by Supervisor Steber.

Motion carries, with all voting "Aye" on a voice vote.

Minutes

Moved by Supervisor Steber to approve July 6 and July 18, 2023 meeting minutes, as presented.

Motion Seconded by Supervisor Mills.

Motion carried, with all voting "Aye" on a voice vote.

Child Support Bills

Moved by Supervisor Johnson approval of Child Support bills and recommend to the Audit and Budget Committee.

Motion seconded by Supervisor Theer.

Motion carried, with all voting "Aye" on a voice vote.

Out-of-Town Meeting

Child Support Administrator will not attend her annual conference due to lack of new information or training.

Cross Training

A discussion took place to have departments with similar responsibilities to cross train to allow for the public to receive continued services when someone is out.

County Cell Phones

A discussion took place to revisit the current cell phone policy along with discussion at the next Administrators Meeting.

Business Travel Policy

Discuss at a later date

Sheriff Monthly Report

Chief Deputy Peterson presented the Committee with the month of June 2023 report which recorded 795 calls for service, 177 calls received to 911, 16 arrests, 8,748 jail log of activity, 82 incident reports by Deputies, 50 citations, 2 felony prosecutions, 6 misdemeanors', 149 traffic stops, 20 accidents, 19-K9 deployments, 4-K9 drugs found, and 9.73 inmate average daily population.

Collected Fines and Revenues: Jail booking, jail pay for stay, jail inmate housing, jail huber, Sheriff Fee's, fines, and Misc. Reimbursements totaled \$12,420.25.

Peterson discussed his report.

Committee Chair thanked him for the report.

No action

Advertise and Interview

Moved by Supervisor Johnson approval to advertise and interview for open Deputy Sheriff positions.
Motion seconded by Supervisor Steber.
Motion carried, with all voting "Aye" on a voice vote.

Sheriff and Emergency Government Bills

Moved by Supervisor Johnson approval to send Sheriff and Emergency Government's monthly bills to Audit and Budget Committee for approval.
Motion seconded by Supervisor Mills.
Motion carried, with all voting "Aye" on a voice vote.

Emergency Management/EMS Reports

Amanda Mulvey, Emergency Management Coordinator/Interim Emergency Medical Director, presented reports for August.

HazMat: No incidents. Computer Hazmat Equipment Grant submitted. Participation in National Night Out event with HazMat trailer and EPCRA information for members of the public, businesses & First Responders. Reviewed Buxus app for increased pipeline operation awareness.

EMS: FCEMS BLS license issued 07/13/2023. ALS flexible staffing operational plan upgrade submitted 07/17/2023 and is pending approval. EMS Portal work continues. Lexipol policy and procedure manual implantation began 08/03/2023 and will continue weekly until full completion. Florence station site feasibility plan completed for committee presentation. Carter Kit Train the Trainer certification completed by all EMS Leadership staff. Offers of employment extended to 8 applicants; 4 new hires began 08/03/2023. Recruitment efforts to remain a key focus. National Night Out participation was a successful outreach event for community awareness and recruitment.

Hazard Mitigation Planning: 2023 Plan review by WEM complete. Revisions are being finalized with Bay Lake RPC to include the addition of potential for PFAS mitigation concerns. Anticipated completion by the end of the month for presentation to the LEPC and forward to the full board.

LEPC: July 26th meeting postponed to a date TBD based on completion of the 2023 Hazard Mitigation Plan for review.

EMPG/EPCRA: FY23 Outreach: National Night Out focus with landing zone establishment and EPCRA brochures at HazMat tent.

Other: Preparation of COOP/COG for 911 Operations to support NG911 PSAP grant application for the Sheriff's Dept. Power outages across the county following July 27th storms that passed through. Addressed impact to public safety communications in Aurora – issues resolved.

Committee Chair thanked her for the report.

No action

EMS Building Projects

A discussion was had for bidding the project
More discussion will be at a Special Personnel, Tuesday, August 8 meeting

Closed Session

Moved by Supervisor Steber to adjourn to Closed Session Pursuant to the following:

- WI State Stat. §§ 19.85 (1)(c) Considering employment, promotion, compensation or performance evaluation of any public employee over which the governmental body has jurisdiction or exercises responsibility. Review IT Coordinator position.
- WI State Stat. §§ 19.85 (1)(c) Considering employment, promotion, compensation or performance evaluation of any public employee over which the governmental body has jurisdiction or exercises responsibility. One year wage review for Forestry employee.

- WI State Stat. §§ 19.85 (1)(c) Considering employment, promotion, compensation or performance evaluation of any public employee over which the governmental body has jurisdiction or exercises responsibility. Zoning Administrator job description and wage review.
- WI State Stat. §§ 19.85 (1)(c) Considering employment, promotion, compensation or performance evaluation of any public employee over which the governmental body has jurisdiction or exercises responsibility. Employee FML.
- WI State Stat. §§ 19.85 (1)(c) Considering employment, promotion, compensation or performance evaluation of any public employee over which the governmental body has jurisdiction or exercises responsibility. Review casual EMS applications for hire.

Motion Seconded by Supervisor Johnson.

Motion carries, with all voting "Aye" on a voice vote.

Open Session

Moved by Supervisor Theer to reconvene to Open Session to take action, if appropriate, on matters discussed in Closed Session.

Motion Seconded by Supervisor Mills.

Motion carries, with all voting "Aye" on a voice vote.

Moved by Supervisor Theer to approve the IT Coordinator department head the additional week of vacation.

Motion Seconded by Supervisor Johnson.

Motion carries, with all voting "Aye" on a voice vote.

Moved by Supervisor Johnson to approve Forestry employee one year wage review with employee given special consideration for additional wage at budget time retroactive anniversary date.

Motion Seconded by Supervisor Steber.

Motion carries, with all voting "Aye" on a voice vote.

Moved by Supervisor Johnson to approve Zoning Administrator job description revisions as approved by the Zoning Committee and County wage consult.

Motion Seconded by Supervisor Steber.

Motion carries, with all voting "Aye" on a voice vote.

Updated Committee on Employee FML thanking employee for returning to work early.

Moved by Supervisor Johnson to approve current volunteer EMS casual call-in applications and recommended for hire as recommended by the EMS Director.

Motion Seconded by Supervisor Mills.

Motion carries, with all voting "Aye" on a voice vote.

Adjourn

Meeting adjourned by Chair at 6:58 p.m.

Respectfully submitted,

Donna Trudell,
County Clerk/
Administrative Coordinator