

The Florence County Personnel, Law Enforcement, Emergency Management, and Emergency Medical Committee met at the Courthouse on May 4, 2023. The meeting was called to order by the Chair at 6:00 p.m. A quorum of committee members was present.

Committee Supervisors present: Bomberg, Johnson, Mills, Steber, and Theer.

Absent: None

Agenda

Moved by Supervisor Johnson to approve the Agenda, as presented.

Motion Seconded by Supervisor Theer.

Motion carries, with all voting "Aye" on a voice vote.

Minutes

Moved by Supervisor Steber to approve April 6, April 18, and April 24, 2023 meeting minutes, as presented.

Motion Seconded by Supervisor Theer.

Motion carried, with all voting "Aye" on a voice vote.

Child Support Bills

Moved by Supervisor Johnson approval of Child Support bills and recommend to the Audit and Budget Committee.

Motion seconded by Supervisor Theer.

Motion carried, with all voting "Aye" on a voice vote.

Resignation

Moved by Supervisor Johnson approval to accept letter of resignation for ADRC Cook Drewa. Last day of work for employee is May 12, 2023.

Motion seconded by Supervisor Steber.

Motion carried, with all voting "Aye" on a voice vote.

Resignation/Advertise/Interview

With the Governor accepting the resignation of Register of Deeds Boren effective May 1, 2023. The Register of Deeds Office will need to advertise and interview for a Deputy Register of Deeds until the position is filled.

Moved by Supervisor Steber approval to advertise and interview for a Deputy Register of Deeds until the position is filled.

Motion seconded by Supervisor Johnson.

Motion carried, with all voting "Aye" on a voice vote.

Resignation

Moved by Supervisor Johnson approval to accept letter of resignation for the part-time Maintenance position. The last day of employment for Prevost was April 30, 2023. The Maintenance Supervisor is currently advertising and will interview until the position is filled.

Motion seconded by Supervisor Theer.

Motion carried, with all voting "Aye" on a voice vote.

Offer of Employment

Moved by Supervisor Steber approval to offer employment to Casual Highway Laborer positions as recommended by the Hwy Hiring Committee.

Motion seconded by Supervisor Johnson.

Motion carried, with all voting "Aye" on a voice vote.

Offer of Employment

Moved by Supervisor Mills approval to offer employment to Casual Forestry & Parks Laborer positions as recommended by the Forestry Hiring Committee.

Motion seconded by Supervisor Theer.

Motion carried, with all voting "Aye" on a voice vote.

Offer of Employment

Moved by Supervisor Steber approval to offer employment to Road Stream Crossing Technician position as recommended by the Land Conservation Hiring Committee.

Motion seconded by Supervisor Theer.

Motion carried, with all voting "Aye" on a voice vote.

Offer of Employment

Moved by Supervisor Steber approval to offer employment to Watercraft Inspectors to CBCW-LTE positions as recommended by the Land Conservation Hiring Committee.

Motion seconded by Supervisor Johnson.

Motion carried, with all voting "Aye" on a voice vote.

Sheriff Monthly Report

Sheriff Miller unable to attend sent report to County Clerk Trudell to present to the Committee. The month of March 2023 recorded 814 calls for service, 95 calls received to 911, 19 arrests, 11,913 jail log of activity, 53 incident reports by Deputies, 66 written warnings, 70 citations, 12 felony prosecutions, 4 misdemeanor's, 244 traffic stops, 7 crashes, 19 deer crashes, 44-K9 deployments, 12-K9 drugs found, 45-K9 trainings, and 10.48 inmate average daily population.

Collected Fines and Revenues: Jail booking, jail pay for stay, jail inmate housing, jail huber, Sheriff Fee's, fines, and Project Lifesaver. Reimbursement totaled \$3,805. \$13,000 K-9 Grant.

No action

Emergency Management Report

Amanda Mulvey, Emergency Management Coordinator

April Overview:

HazMat: No incidents to report. June NWTC for annual refresher course. Computer Hazmat Equipment Grant pre-application period has opened and will be submitted for FY23.

EMS: Medical Director Dr. Clerk signed off on all operational plan components. Waiting on final mutual aid and coverage agreements with legal review to finalize submission to the State EMS Office for approval. Staff have successfully completed the WI ORH Operations Management & Leadership course. Attended Aurora and Homestead Town Meetings for update. Posted hiring notice for general licensed staff to begin applicant screening process.

Hazard Mitigation Planning: 2023 Plan is in review by WEM.

LEPC: April 26th, 2023 – reviewed training focus on ICS, HVA and IPP process. Next meeting July 26th, 2023 @8:45am.

EMPG/EPCRA: FY22 checks have been issued in full. Social media and print outreach completed during April for severe weather awareness month. Elementary and Highschool drills successful. NOAA weather radios are needed at both locations. Drill at Courthouse found that the overhead paging issue has not been resolved with Ring Central. Heavy rain and snow across County have created high flood potential. Minor issues across County and controlled locally. High flows are continuing to be monitored.

Other: Subcommittee Meeting attended April 20, 2023.

Chairwoman Bomberg thanked Director/Coordinator Mulvey for the report.

No action

EMS Buildings

Amanda Mulvey, EMS Director, gave an update on the cost of the 3 buildings that need additions or building from the ground up. She is currently talking to a business owner about a vacant building. If things start moving she will ask for special meetings for approval.

Uniform Allowance

Moved by Supervisor Steber to approve the annual EMS clothing allowance consisting of Initial full outfitting for new hires, \$250 annual, additional \$100 every 3 years toward boot allowance, and replacement of item if ruined while on the job.

Motion seconded by Supervisor Johnson.

Motion carried, with all voting "Aye" on a voice vote.

Billing Rates

Moved by Supervisor Theer to approve the presented billing rates and add on fees for No treatment, fees for No transport and give \$50 for Lift Assist.

Motion seconded by Supervisor Steber.

Motion carried, with all voting "Aye" on a voice vote.

EMS Credit Card

Moved by Supervisor Johnson approval to receive additional County Credit Card for Emergency Management Services (EMS).

Motion seconded by Supervisor Mills.

Motion carried, with all voting "Aye" on a voice vote.

Scheduling Platform

Moved by Supervisor Steber approval to purchase Implicit Technologies EMS Scheduling Program. Program is budgeted.

Motion seconded by Supervisor Johnson.

Motion carried, with all voting "Aye" on a voice vote.

MOU

Moved by Supervisor Johnson approval to renew the NWTC MOU for Family Assistance Center.

Motion seconded by Supervisor Steber.

Motion carried, with all voting "Aye" on a voice vote.

Sheriff and Emergency Government Bills

Moved by Supervisor Johnson approval to send Sheriff and Emergency Government's monthly bills to Audit and Budget Committee for approval.

Motion seconded by Supervisor Mills.

Motion carried, with all voting "Aye" on a voice vote.

Closed Session

Moved by Supervisor Johnson to adjourn to Closed Session Pursuant to the following:

- WI State Stat. §§ 19.85 (1)(c) Considering employment, promotion, compensation or performance evaluation of any public employee over which the governmental body has jurisdiction or exercises responsibility. Land Conservationist position/wage and County wage consult recommendation.
- WI State Stat. §§ 19.85 (1)(c) Considering employment, promotion, compensation or performance evaluation of any public employee over which the governmental body has jurisdiction or exercises responsibility. Hwy Commissioner position/wage review, County wage consult recommendation, and revised job description.
- WI State Stat. §§ 19.85 (1)(c) Considering employment, promotion, compensation or performance evaluation of any public employee over which the governmental body has jurisdiction or exercises responsibility. Wage and Salary Administration.
- WI State Stat. §§ 19.85 (1)(c) Considering employment, promotion, compensation or performance evaluation of any public employee over which the governmental body has jurisdiction or exercises responsibility. Employee FML.

Motion Seconded by Supervisor Mills.

Motion carries, with all voting "Aye" on a voice vote.

Open Session

Moved by Supervisor Steber to reconvene to Open Session to take action, if appropriate, on matters discussed in Closed Session.

Motion Seconded by Supervisor Theer.

Motion carries, with all voting "Aye" on a voice vote.

Moved by Supervisor Johnson to approve Land Conservationist revised job description and wage with a review of the Land Conservationist wage once he obtains soils testing certification.

Motion Seconded by Supervisor Steber.

Motion carries, with all voting "Aye" on a voice vote.

Moved by Supervisor Steber to approve Hwy Commissioner revised job description and wage.

Motion Seconded by Supervisor Theer.

Supervisor Johnson abstains from vote.

Motion carries, with majority of 4 voting "Aye" on a voice vote.

Moved by Supervisor Johnson approval to freeze employee wages until the 2022 Audit is complete. Approved by A&B Committee on April 11, 2023.

Motion Seconded by Supervisor Mills.

Motion carries, with all voting "Aye" on a voice vote.

Update to Committee on employee Family Medical Leave.

Adjourn

Meeting adjourned by Chair at 7:00 p.m.

Respectfully submitted,

Donna Trudell, County Clerk/
Administrative Coordinator