

The Florence County Personnel Interview Committee met at the Courthouse on December 17, 2019. The meeting was called to order by the Chair at 6:30 p.m. A quorum of committee members was present.

Committee Supervisors present: Bomberg, Johnson, Kelley, Steber and Theer.

Absent: None

Others present: Sheriff Dan Miller, Human Services Director Jen Steber, and County Clerk/Administrative Coordinator Donna Trudell.

Agenda

Moved by Supervisor Johnson to approve the Agenda, as presented.

Motion Seconded by Supervisor Theer.

Motion carries, with all voting "Aye" on a voice vote.

Carry-over Vacation Hours – Forestry

Moved by Supervisor Kelley approval for Forestry Administrator to carry-over 10 hours of 2019 Vacation to be used on January 2, 2020.

Motion seconded by Supervisor Steber.

Motion carries, with all voting "Aye" on a voice vote.

Carry-over Vacation Hours – Human Services

Moved by Supervisor Johnson approval for Human Services Director to carry-over 19.5 hours of 2019 Vacation to be used before March 31, 2020.

Motion seconded by Supervisor Kelley.

Motion carries, with all voting "Aye" on a voice vote.

Offer of Employment – Human Services

Moved by Supervisor Johnson to offer employment to Candidate #1 for the Full-time Human Services Economic Support Specialist position as recommended by the Human Services Interview Committee, if Candidate #1 declines, the position will be offered to Candidate #2, if Candidate #2 declines, the positions will be offered to Candidate #3. The position will be offered with a waiver and benefits offered will follow policy.

Motion seconded by Supervisor Steber.

Motion carries, with all voting "Aye" on a voice vote.

Hire checklist will be attached to minutes.

Firearm Policy

Moved by Supervisor Kelley to remove current Employee Firearm Policy and send on to the County Liability Insurance Company and any revisions will be in the best interest of the County. Field Personnel will be allowed to carry pepper spray or bear spray according to current employee Use of Non-Deadly Force Policy with the proper training.

Motion seconded by Supervisor Steber.

Motion carries, with all voting "Aye" on a voice vote.

Adjourn

There being no further business.

Moved by Supervisor Kelley to adjourn the meeting.

Motion Seconded by Supervisor Steber.

Motion carries, with all voting "Aye" on a voice vote.

Meeting adjourned at 6:55p.m.

Respectfully submitted,
Donna Trudell, County Clerk