

The Florence County Personnel and Law Enforcement Committee met at the Courthouse on December 5, 2019. The meeting was called to order by the Chair at 5:00 p.m. A quorum of committee members was present.

Committee Supervisors present: Bomberg, Johnson, Kelley, and Theer.

Excused: Supervisor Steber. Absent: None

Others present: Sheriff Dan Miller, Highway Office Manager Denny Bomberg, Highway Commissioner Joe Witynski, Forestry Administrator Pat Smith and County Clerk/Administrative Coordinator Donna Trudell.

Agenda

Moved by Supervisor Johnson to approve the Agenda, as presented.

Motion Seconded by Supervisor Theer.

Motion carries, with all voting "Aye" on a voice vote.

Minutes

Moved by Supervisor Theer to approve the Special November 7th, Regular November 7th and November 18th, 2019 minutes, as presented.

Motion Seconded by Supervisor Kelley.

Motion carries, with all voting "Aye" on a voice vote.

Child Support Bills

Moved by Supervisor Kelley approval of Child Support bills and recommend to the Audit and Budget Committee.

Motion seconded by Supervisor Johnson.

Motion carried, with all voting "Aye" on a voice vote.

Health Dept. Training

Moved by Supervisor Johnson to approve A. Kolberg, Health Dept., to attend out of state training for the National Environmental Health Association in New York City. This approved training is contingent that all costs will be covered by the FDA grant. This training will go towards the required CEU's for the Registered Sanitarian license.

Motion seconded by Supervisor Theer.

Motion carried, with all voting "Aye" on a voice vote.

County Clerk Computers

Moved by Supervisor Kelley approval to use 2019 Election Budget for the purchase of 2 Computers ordered for Clerk's Office. These new computers will be compatible with the new Elections program, WisVote Endpoint Testing.

Motion seconded by Supervisor Theer.

Motion carried, with all voting "Aye" on a voice vote.

Donna Trudell reported that the State Elections Commission informed all Clerks October 30, 2019 of the change with the new program (Current computers are Windows 7; Windows 10 is recommended by IT).

Treasurer Vacation Carryover

Moved by Supervisor Johnson to approve Deputy Treasurer Hallgren to Carryover or Cash out 16 hours of unused Vacation Time to be used by March 31, 2020.

Motion Seconded by Supervisor Kelley.

Motion carries, with all voting "Aye" on a voice vote.

Register of Deeds Petty Cash

Moved by Supervisor Theer to approve Register of Deeds to increase petty cash from \$20 to \$100 for startup cash drawer due to substantial increase in state wide issuance of birth records and marriage license.

Motion seconded by Supervisor Johnson.

Motion carried, with all voting "Aye" on a voice vote.

Highway On-Call Policy

Moved by Supervisor Theer to approve Highway Department Road Patrol On-Call Policy as recommended by the Highway Committee.

Motion seconded by Supervisor Johnson.

Motion carried, with all voting "Aye" on a voice vote.

Highway Compensatory Time

Moved by Supervisor Johnson to approve the Highway Department to bank up to 40 hours of Compensatory Time as recommended by the Highway Committee.

Motion seconded by Supervisor Theer.

Motion carried, with all voting "Aye" on a voice vote.

Assistant Forester Administrator Position

Moved by Supervisor Kelley approval to offer employment to candidate #1 for the Assistant Forester Administrator position, if candidate #1 declines, the position will be offered to candidate #2 as recommended by the Forestry Hiring Committee.

Motion seconded by Supervisor Theer.

Supervisor Johnson abstains on a voice vote.

Motion carried, with three voting on a voice vote.

LTE Ski Hill Laborer Position

Moved by Supervisor Kelley approval to offer employment to candidate #1 for the LTE Ski Hill Laborer position as recommended by the Forestry Hiring Committee.

Motion seconded by Supervisor Johnson.

Motion carried, with all voting "Aye" on a voice vote.

Clerk of Court Resolution 2019-24

Moved by Supervisor Johnson to approve Resolution 2019 – 24 Urging the Legislature to Revise the Statutes for Court Fees and Costs in Probate and Juvenile Cases and recommend on to County Board.

Motion seconded by Supervisor Theer.

Motion carried, with all voting "Aye" on a voice vote.

Booking Ordinance Amendment

Moved by Supervisor Johnson to approve Booking Ordinance - Amendment to Chapter 5: Public Safety, Subchapter 2: Jail Expense Reimbursement Policy and Charges and recommend on to January County Board for Public Hearing.

Motion seconded by Supervisor Theer.

Motion carried, with all voting "Aye" on a voice vote.

Increase Inmate Collection Fees

Moved by Supervisor Kelley approval to increase inmate collection fees contingent if a resolution is needed or not.

Motion seconded by Supervisor Johnson.

Motion carried, with all voting "Aye" on a voice vote.

Creation of a Crime Prevention Funding Board

Moved by Supervisor Johnson approval for the creation of a Crime Prevention Funding Board.

Motion seconded by Supervisor Theer.

Motion carried, with all voting "Aye" on a voice vote.

Crime Prevention Funding Board Resolution 2019-25

Moved by Supervisor Johnson approval for Crime Prevention Funding Board Resolution 2019 – 25 and recommend on to County Board. April 1, 2020 will be the first official meeting.

Motion seconded by Supervisor Theer.

Motion carried, with all voting "Aye" on a voice vote.

Sheriff Vacation Cash out

Moved by Supervisor Johnson approval for Deputy Windell and Deputy Anderson to each cash out up to 5 days of unused vacation time if the employees cannot use them by December 31, 2019.

Motion seconded by Supervisor Theer.

Motion carried, with all voting "Aye" on a voice vote.

K9 Update

Sheriff Miller reported that the kennel is almost finished and all the labor was completed by the Deputies volunteering their time. Volunteers will be selling K9 apparel at Christmas in Florence on December 7th.

Lexipol Policy Update

Sheriff Miller reported that 207 Jail and Law Enforcement policies have been completed with 127 more to go. His plan is to have all policies completed in the next couple of months.

Sheriff and Emergency Management Monthly Reports

Sheriff Miller presented the Sheriff's Department monthly report. He informed the Committee that the month of November recorded 339 calls for service, 11 arrests, 31 citations, 5 warnings, 92 traffic stops, 24 accidents and 92 calls received to 911 services. The DMV Renewal Fees, Sheriff's Fee's, fines, project lifesaver, Federal Park Patrol, and Code Red totaled \$9,360 and the K9 fund to date is \$44,542. The Committee thanked Deputy County Clerk Kelly Prevost for resolving a yearlong bill issue with the Sheriff Department Reinhart bill which she received a \$3900 credit for. December 10, 2019 Audit & Budget will finalize the purchase of 2 new pursuit vehicles. Two new snowmobiles have been leased and a trailer has been purchased along with \$2500 for snowmobile clothing for Rec Patrol which will be reimbursed through the DNR. The Sheriff Department Cert Team will be purchasing new helmets and vests with donations paying for part.

Sheriff and Emergency Government Bills

Moved by Supervisor Kelley approval of Sheriff and Emergency Government's monthly bills and recommend to the Audit and Budget Committee.

Motion seconded by Supervisor Johnson.

Motion carried, with all voting "Aye" on a voice vote.

Closed Session

Moved by Supervisor Johnson to adjourn to Closed Session Pursuant to the following:

- WI State Stat. §§ 19.85(1)(c) (e). (c) Considering employment, promotion, compensation or performance evaluation of any public employee over which the governmental body has jurisdiction or exercises responsibility. (e) Deliberation or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining requires a closed session. The purpose of the meeting is to strategize with Vehicle Use Policy.

Motion Seconded by Supervisor Theer.

Motion carries, with all voting "Aye" on a voice vote.

Open Session

Moved by Supervisor Johnson to reconvene to Open Session to take action, if appropriate, on matters discussed in Closed Session.

Motion Seconded by Supervisor Theer.

Motion carries, with all voting "Aye" on a voice vote.

Moved by Supervisor Johnson approval to revise Vehicle Use Policy and add language saying that Only County Employees will be allowed to drive County Vehicles. Exceptions will require a contract for leasing or filing a Non-County Vehicle Use Form given to the County Clerks Office.

Motion seconded by Supervisor Theer.

Motion carries, with all voting "Aye" on a voice vote.

Adjourn

There being no further business.

Moved by Supervisor Theer to adjourn the meeting.

Motion Seconded by Supervisor Johnson.

Motion carries, with all voting "Aye" on a voice vote.

Meeting adjourned at 7:05p.m.

Respectfully submitted,

Donna Trudell, County Clerk